

**ATASCOSA COUNTY
COMMISSIONERS COURT
REGULAR MEETING
June 24, 2019**

If after the commencement of the meeting covered by this Notice, the Commissioners Court should determine that a closed or executive meeting or session of the Court is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Court. Purposes for a closed or executive meeting or session permitted by the Act include the following:

- 551.071 Consultation with Attorney.
- 551.072 Deliberation regarding real property.
- 551.073 Deliberation regarding prospective gifts.
- 551.074 Personnel Matters.
- 551.076 Deliberation regarding security devices or security audits.
- 551.0785 Deliberation involving medical or psychiatric records of individuals.
- 551.084 Investigation; exclusion of witness from hearing.
- 551.087 Deliberation regarding economic development negotiation.
- 551.088 Deliberation regarding test item

AGENDA

1. Judge Hurley: Call to Order

2. Public Comments:

3. Tracy Barrera: Discuss and or take action concerning the presentation of the Atascosa County 2018
Wayne Beyer: Audit Report and enter into the county minutes.

4. Barbara Westbrook: Discuss and or take appropriate action concerning presentation of Texas Historical
Commission Distinguished Service Award by County Judge to Atascosa County
Historical Commission for service year 2018.

5. Judge Bradley: Discuss and or take appropriate action concerning personnel:
Existing Employee: Belinda Estrada
Position: Judicial Employee-Promotion to JP 2 Chief Clerk
Pay Rate: \$38,202.57 annually
Salary Budget Area: 012-428-404
Physical /Drug: N/A
Start Date: 07-01-2019

New Employee: Shelby Espinosa
Position: Judicial Employee-JP Clerk
Pay Rate: \$36,252.92 annually
Salary Budget Area: 012-428-403

Physical /Drug: Complete

Start Date: 07-01-2019

6. Donald Penny: Discuss and or take appropriate action concerning personnel:

New Employee: Ross Phillips

Position: Part-time EMT-B

Pay Rate: \$10 hour

Salary Budget Area: 041-400-518

Physical /Drug: N/A

Start Date: 06-24-19

New Employee: Cheryl Seidel

Position: Part-time EMT-B

Pay Rate: \$10 hour

Salary Budget Area: 041-400-518

Physical /Drug: N/A

Start Date: 06-24-19

New Employee: Brandy Fournier

Position: Part-time EMR

Pay Rate: \$10 hour

Salary Budget Area: 041-400-518

Physical /Drug: N/A

Start Date: 06-24-19

New Employee: Courtney Pena

Position: Part-time Medic EMT-P

Pay Rate: \$10 hour

Salary Budget Area: 041-400-518

Physical /Drug: N/A

Start Date: 06-24-19

7. Rex Newman: Discuss and/or take appropriate action concerning a request for a commercial driveway permit, application #0619-103 for J&G Security located at 7504 Old Campbellton Rd., Pleasanton, Tx 78064. This permit was paid for by check #1474 on 06-20-2019 receipt #4505. See attached

8. Tracy Barrera: Consider and or take appropriate action concerning the payment to Methodist Hospital South in the amount of \$158,556.14 for the underpayments on 277 claims, these claims were audited and verified.

9. Tracy Barrera:

A. Discuss and take appropriate action to close out the Animal Control Security Related Systems project, scope of work included access control, IP video, intercom / paging, intrusion detection, wireless alerting, smart UPS backup and support and approving final payment of \$18,129.76 to Alliance for Community Solutions for this project. (\$303.96 under projected budget.)

| | |
|--------------------------------|---------------------------|
| Animal Control Project | \$ 184,337.20 |
| Plus 10% Contingency | \$ 18,433.72 |
| <u>Grand Total for Project</u> | <u>\$202,770.92</u> |
| | |
| Actual Total Project | \$202,466.96 |
| Less Paid | \$184,337.20 |
| <u>DUE:</u> | <u>\$18,129.76</u> |

B. Discuss and take appropriate action to close out the Justice Center Security Related Systems project, scope of work included access control, IP video, intercom / paging, wireless alerting, metal detector, smart UPS backup and support and approving final payment of \$123,980.01 to Alliance for Community Solutions for this project. (\$2,348.26 under projected budget.)

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|--------------------------------|----------------------------|
| Justice Center Project | \$ 459,375.54 |
| Plus 10% Contingency | \$ 45,937.55 |
| <u>Grand Total for Project</u> | <u>\$505,313.09</u> |
| | |
| Actual Total Project | \$502,964.83 |
| Less Paid | \$378,984.82 |
| <u>DUE:</u> | <u>\$123,980.01</u> |

C. Discuss and take appropriate action to approve payment of **\$28,581.57** to Alliance for Community Solutions for the 2019 annual maintenance cost for Animal Control (\$8,566.12) and for the Justice Center (\$20,015.45).

D. Update on Law Enforcement Center Security Related Systems project by Alliance for Community Solutions, this project is still under construction. (Baseline Quote: \$173,514.61, paid to date \$173,514.61). Project is 80+% complete, payments to solution providers is 65% complete and project is on schedule.

E. Discuss and take appropriate action to approve new Security Related Systems Project, Wi-Fi Antenna and scope of work including access control, wireless alerting, power backup, wireless network and professional services and expenses for the Courthouse building for a total cost of \$80,828.91 plus recurring annual maintenance costs of \$3,144.87 and approve the release and payment of \$73,480.83, per the Interlocal Agreement with the Alliance for Community Solutions.

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|----------------------------------|---------------------------|
| Courthouse Door Controls Project | \$73,480.83 |
| Plus 10% Contingency | \$ 7,348.08 |
| <u>Grand Total for Project</u> | <u>\$80,828.91</u> |
| | |
| Recurring Annual Maintenance | \$ 3,144.87 |
| | |
| <u>DUE:</u> | <u>\$73,480.83</u> |

F. Discuss and take appropriate action to approve new Security Related Systems Project, Wi-Fi Antenna and scope of work including access control, video / cameras, wireless alerting, power backup, wireless network and professional services and expenses for the new Justice of the Peace –PCT 3 building for a total cost of \$129,317.75 plus recurring annual maintenance costs of \$5,573.60 and approve the release and payment of \$117,561.59, per the Interlocal Agreement with the Alliance for Community Solutions.

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|--------------------------------|----------------------------|
| JP 3 Project | \$ 117,561.59 |
| Plus 10% Contingency | \$ 11,756.16 |
| <u>Grand Total for Project</u> | <u>\$ 129,317.75</u> |
| | |
| Recurring Annual Maintenance | \$ 5,573.60 |
| | |
| <u>DUE:</u> | <u>\$117,561.59</u> |

G. Discuss and take appropriate action to approve new Security Related Systems Project, Wi-Fi Antenna and scope of work including access control, video / cameras, wireless alerting, power backup, wireless network and professional services and expenses for the new Weight Station for a total cost of \$49,937.06 plus recurring annual maintenance costs of \$1,612.89 and approve the release and payment of \$45,397.33, per the Interlocal Agreement with the Alliance for Community Solutions.

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|--------------------------------|---------------------------|
| Weight Station Project | \$ 45,397.33 |
| Plus 10% Contingency | \$ 4,539.73 |
| <u>Grand Total for Project</u> | <u>\$ 49,937.06</u> |
| | |
| Recurring Annual Maintenance | \$ 1,612.89 |
| | |
| <u>DUE:</u> | <u>\$45,397.33</u> |

H. Discuss and take appropriate action to approve the new Wi-Fi, Radio Tower and scope of work including access control, wireless alerting, power backup, wireless network and professional services and expenses for a total cost of \$114,123.35 plus recurring annual maintenance costs of \$3,112.46 and approve the release and payment of \$103,748.50, per the Interlocal Agreement with the Alliance for Community Solutions.

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|--------------------------------|----------------------------|
| Radio Tower Project | \$ 103,748.50 |
| Plus 10% Contingency | \$ 10,374.85 |
| <u>Grand Total for Project</u> | <u>\$ 114,123.35</u> |
| | |
| Recurring Annual Maintenance | \$ 3,112.46 |
| | |
| <u>DUE:</u> | <u>\$103,748.50</u> |

10. Diane Gonzales: Discuss and or take appropriate action concerning personnel:
 New Employee: Adelfa Cumpian
 Position: Full-Time Deputy Clerk
 Pay Rate: \$34,252.92 (Tier II) \$2,854.41 monthly
 Salary Budget Area: 012-408-402 (County Clerk Salary Budget)
 Physical /Drug: Pending
 Start Date: 06-24-2019

11. Laura Pawelek: Discuss and or take appropriate action concerning personnel:

New Employee: Leticia H. Olivarri
Position: Accounts Receivable Clerk
Pay Rate: Tier III \$2,687.74 monthly, \$32,252.88 annually
Salary Budget Area: 012-450-402
Physical /Drug: Pending
Start Date: 07-01-2019

Existing Employee: Anna Rodriguez
Position: Chief Deputy Treasurer
Pay Rate: \$100 month increase to \$4,157.59, \$49,891.08 annually
Salary Budget Area: 012-450-402
Physical /Drug: N/A
Start Date: 07-01-2019

Existing Employee: Shirley Sanchez
Position: Accounts Receivable/Payable Clerk
Pay Rate: \$150 month increase to \$3280.84, \$39,370.08 annually
Salary Budget Area: 012-450-402
Physical /Drug: N/A
Start Date: 07-01-2019

Existing Employee: Lisa Akers
Position: Payroll and Workers Comp Clerk
Pay Rate: \$150 month increase to \$3,273.08, \$39,276.96 annually
Salary Budget Area: 012-450-402
Physical /Drug: N/A
Start Date: 07-01-2019

12. Sheriff Soward: Discuss and or take appropriate action concerning personnel:

Existing Employee: Enrique Lopez
Position: Deputy Sheriff
Pay Rate: \$47,581.96 annually, Tier I
Salary Budget Area: 012-440-410
Physical /Drug: N/A
Start Date: 07-05-2019

Existing Employee: Ronald Sanchez, Jr.
Position: Deputy Sheriff
Pay Rate: \$47,581.96 annually, Tier I
Salary Budget Area: 012-440-410
Physical /Drug: N/A
Start Date: 07-01-2019

Existing Employee: Audrey Katcsmorak
Position: Corrections Officer
Pay Rate: \$42,892.26 annually, Tier I
Salary Budget Area: 012-442-562
Physical /Drug: N/A
Start Date: 07-01-2019

Existing Employee: Jake Guerra
Position: Chief Deputy Sheriff/Chief Investigator
Pay Rate: \$73,872.35 (increase of \$3,000 annual)
Salary Budget Area: 012-440-410
Physical /Drug: N/A
Start Date: 07-01-2019

Existing Employee: Matt Miller
Position: Major
Pay Rate: \$66,389.93 (increase of \$3,000 annual)
Salary Budget Area: 012-440-410
Physical /Drug: N/A
Start Date: 07-01-2019

Existing Employee: Max Peralta
Position: Lieutenant - 1 (2nd in Command)
Pay Rate: \$60,515.85 (increase \$1,000 annual)
Salary Budget Area: 012-440-410
Physical /Drug: N/A
Start Date: 07-01-2019

13. Judge Hurley: Discuss and or take appropriate action concerning the acceptance of documents relating to the appointment of Cregg Thompson as Precinct 3 Constable.
14. Com. Knowlton: Discuss and or take appropriate action concerning a waterline permit for Benton City Water Co. to be install 6" water main on Curvier Road. Details attached.
15. Com. Knowlton: Discuss and or take appropriate action concerning issuing Bartek Construction Co. a pipeline permit for Tank Hollow Road, north of Jourdanton. Check #10996 given to the Treasurer's office. See attached.

**BUDGET AMENDMENTS, PAYMENT OF BILLS,
PAYROLL AND REPORTS**

- 16. Judge Hurley:** Discuss, review and take action on line item budget amendments and emergency
Tracy Barrera: budget amendments for County departments.

A. General - moving funds for Annual Longevity for 3 staff who have transferred to different departments:

1. \$800.00 from Jail, 012-442-710, to Justice of the Peace PCT 1, 012-426-710, see attached.
2. \$280.00 from County Clerk, 012-408-710, to Justice of the Peace PCT 1, 012-426-710, see attached.
3. \$160.00 from County Clerk, 012-408-710, to County Attorney, 012-404-710, see attached.

B. General fund, IT Department, moving funds from Training 012-476-609 in the amount of \$797.48 to Conference / Membership Training 012-476-610; also moving funds from Computer Parts 012-476-685 in the amount of \$203.52 to Computer / Software 012-476-684, see attached.

C. Road and Bridge, PCT 1, 2, 3, 4 - moving funds from Contract Work and Machine Hire to increase salary and salary related items to hire 2 new staff for PCT 1, 3, 4 and 1 new staff for PCT 2. This transfer is to cover the commissioners' court decision to keep shredding and brush clearing in house, see attached.

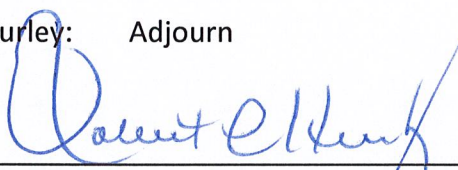
- 17. Judge Hurley:** Discuss, review and take action to accept and or approve invoices and
Tracy Barrera: payroll.

- 18. Judge Hurley:** Discuss review and take action reports submitted.
Tracy Barrera:

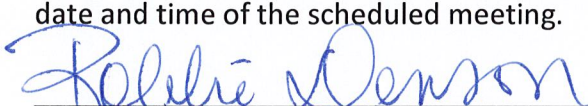
COMMENTS FROM COMMISSIONERS (No Action Can Be Taken)

- 19. Judge Hurley:** Next Regular Commissioners Court Meeting set for Monday, July 8.

- 20. Judge Hurley:** Adjourn



Robert L. Hurley, Atascosa County Judge, I, the undersigned, do hereby certify that this notice was posted by 8:45 a.m., on June 21, 2019 which is at least 72-hours prior to the date and time of the scheduled meeting.



Robbie Denson, Court Coordinator

This meeting site is accessible to individuals with disabilities and to the general public.