

ATASCOSA COUNTY  
COMMISSIONERS COURT  
SPECIAL CALLED MEETING

December 30, 2019

9 a.m.

Atascosa County Courthouse, Suite 101

NOTICE

A Special Called Meeting of Atascosa County Commissioners Court will convene for the purpose of conducting any business of the court that was not completed at the regular scheduled meeting on Monday, December 9, 2019.

If, after the commencement of the meeting covered by this Notice, the Commissioners Court should determine that a closed or executive meeting or session of the Court is required, such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Court. Purposes for a closed or executive meeting or session permitted by the Act include the following:

- 551.071 Consultation with attorney.
- 551.072 Deliberation regarding real property.
- 551.073 Deliberation regarding prospective gifts.
- 551.074 Personnel matters.
- 551.076 Deliberation regarding security devices or security audits.
- 551.0785 Deliberation involving medical or psychiatric records of individuals.
- 551.084 Investigation; exclusion of witness from hearing.
- 551.087 Deliberation regarding economic development negotiation.
- 551.088 Deliberation regarding test item.

AGENDA

1. Judge Hurley: Open Special Called Meeting.
2. Public Comments:
3. Lee Ricks III:  
Linda Burris Discuss and or take appropriate action concerning Quote for Workman's Comp. renewal for 2020, through Rick's Insurance.
4. Duncan McAda:  
Rakowitz Engrg. Discuss and or take appropriate action concerning a variance request to Article IX, Section 9.3 of the Atascosa County Code requiring a minimum lot size of 30,000 SF for lots with On Site Sewage Facilities (OSSF) and public water. See attached.
5. Loretta Holley: Discuss and or take appropriate action concerning personnel:  
New Employee: Elizabeth Hope Garza  
Position: Deputy Tax Assessor-Collector  
Pay Rate: \$34,978.00, Tier II  
Salary Budget Area: 012-444-402  
Physical/Drug Test: Pending  
Start Date: 01-01-2020

6. Judge Carrasco: Discuss and or take appropriate action concerning personnel:  
New Employee: Cynthia Perez  
Position: Part-time Clerk, Pct. 3  
Pay Rate: \$12 per hour  
Salary Budget Area: 012-430-405  
Physical/Drug Test: Pending  
Start Date: 01-02-2020
7. Daniella Martinez: Discuss and or take appropriate action concerning personnel:  
Existing Employee: Ella Trevino  
Position: Juvenile Supervision Officer III  
Pay Rate: \$46,009.72 annually  
Salary Budget Area: 039-400-403  
Physical/Drug Test: N/A  
Start Date: 01-01-2020
8. Judge Hurley:  
Daniella Martinez
- A) 1. Discuss and or take appropriate action on updating the approved 2020 Budget for the Atascosa County Juvenile Detention Center salary schedule for the position of JSO I, JSO II and JSO III, see below.  
JSO I – Max salary at \$32,000.00  
JSO II – Max salary at \$36,000.00  
JSO III – Max salary at \$40,000.00  
JSO I, JSO II and JSO III positions will not exceed a total of 24 employees.
- A) 2. If the salary schedule presented in item A 1 is approved, discuss and or take appropriate action on freezing existing pay categories (except for COLA increases) that are above the salary that was approved in item A 1.
- B) Discuss and or take appropriate action for the approved 2020 Budget for the Atascosa County Juvenile Detention Center, to fund two part-time control room technicians using one of the budgeted full time JSO II positions (line item #039-400-562). This is a continuance of what was approved in the 2019 budget.
- C) Discuss and or take appropriate action on compensation for off duty pay when guards fill in for shift coverage as needed. (Monthly Salary ÷ 171 = Hourly Rate)
9. Justin Vasquez: Discuss and or take appropriate action concerning approving enrollment of county employees into a state-mandated cyber security course certified by the Texas Department of Information Resources (DIR) in compliance with Tex. Gov't. Code 2054.5291 to be completed by June 14, 2020 and repeated annually and authorizing County Judge to sign.
10. Jennifer Poppe: Discuss and or take appropriate action concerning personnel:  
Existing Employee: Nancy Swenson  
Position: Temporary Part-time District Court Data Entry  
Pay Rate: \$12.00 per hour  
Salary Budget Area: 043-400-404  
Physical/Drug Test: N/A  
Start Date: 01-01-2020

11. Com. Gillespie: Discuss and or take appropriate action concerning personnel:  
Existing Employee: Alec Zamarripa  
Position: Part-time Labor  
Pay Rate: \$12.00 per hour  
Salary Budget Area: 021-400-403  
Physical/Drug Test: N/A  
Start Date: 01-01-2020
12. Com. Knowlton: A) Discuss and or take appropriate action regarding the review of the 2020 new hire salaries; comparing the disparity between Precinct Workers and Jailers. See attached.  
  
B) Discuss and or take appropriate action regarding possible random drug testing for precinct employees.
13. Com. Perez: Discuss and or take appropriate action concerning the purchase of a new 2019 John Deere 624-L Front End Loader for \$172,300.00. This purchase will be done on the Sourcwell Contract and be charged to the General Road and Bridge, Precinct Machinery line 020-400-875.

**14. EXECUTIVE SESSION**

**The Regular Session of Atascosa County Commissioners Court will now recess in order to convene in Executive Session according to Texas Government Code Section 551.001 et seq., to consider the following:**

**551.074, Personnel matters; Interview applicants for Rural Addressing position.**

**15. OPEN SESSION**

16. Judge Hurley: Discuss and or take appropriate action concerning personnel as considered in executive session.

**BUDGET AMENDMENTS, PAYMENT OF BILLS,  
PAYROLL AND REPORTS**

17. Judge Hurley: Discuss, review and take action on line item budget amendments and  
Tracy Barrera: emergency budget amendments for County departments.

**General Fund 012 – Departments:** County Attorney, County Auditor, County Clerk, Commissioners Expense, Constable PCT2, Constable PCT3, County Judge, County Library Expense, Justice of the Peace PCT1, Justice of the Peace PCT2, Justice of the Peace PCT3, Judicial Expense, Election Administration, Court Expense, Sheriff Department, Jail Expense, Tax Assessor-Collector, Emergency Mgt and Fire Marshal, 911 Expense, County Treasurer, District Clerk, Veteran Service, Building and Yard, Utility Expense, Pauper Expense, Miscellaneous Expenses, Statutory County Judge, IT Department, Animal Control, Constable Reserve Deputies PCT 1, Constable Reserve Deputies PCT 2, Constable Reserve Deputies PCT 3, and Constable Reserve Deputies PCT 4.

**Jury Fund 014, Road and Bridge General Fund 020, Road and Bridge PCT 1 Fund 021, Road and Bridge PCT 2 Fund 022, Road and Bridge PCT 3 Fund 023, Road and Bridge PCT 4 Fund 024, County EMS Fund 041, Court Coordinator Fund 043, District Attorney-Special Fund 047, Courthouse Security Fund 059, DA Chapter 59 Forfeiture Fund 098.**

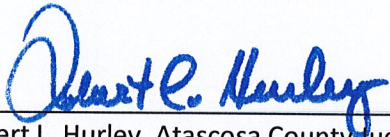
18. Judge Hurley: Discuss, review and take action on invoices to be approved for payment,  
Tracy Barrera: including payrolls.

19. Judge Hurley: Discuss review and take action on reports submitted.  
Tracy Barrera:

20. Judge Hurley: Update and or take appropriate action concerning Judge, Commissioners, and other County Elected Officials training course certifications, record any hours and Certificates into Commissioners Court minutes, and other documents not related to education needing to be filed in the court records.

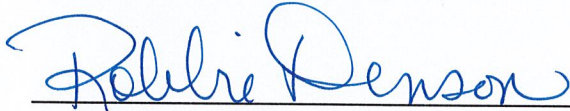
21. COMMENTS FROM COMMISSIONERS COURT (no discussion or action can be taken). The next Regular Commissioners Court Meeting is set for January 13. County offices will be closed January 1, 2020.

22. Judge Hurley: Adjourn.



Robert L. Hurley, Atascosa County Judge

I, the undersigned, do hereby certify that this notice was posted by 4:45 p.m., on December 27, 2019 which is at least 72-hours prior to the date and time of the scheduled meeting.



Robbie Denson, Court Coordinator

This meeting site is accessible to individuals with disabilities and the general public.