

**ATASCOSA COUNTY
COMMISSIONERS COURT
REGULAR MEETING
May 28, 2019**

If after the commencement of the meeting covered by this Notice, the Commissioners Court should determine that a closed or executive meeting or session of the Court is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Court. Purposes for a closed or executive meeting or session permitted by the Act include the following:

- 551.071 Consultation with Attorney.
- 551.072 Deliberation regarding real property.
- 551.073 Deliberation regarding prospective gifts.
- 551.074 Personnel Matters.
- 551.076 Deliberation regarding security devices or security audits.
- 551.0785 Deliberation involving medical or psychiatric records of individuals.
- 551.084 Investigation; exclusion of witness from hearing.
- 551.087 Deliberation regarding economic development negotiation.
- 551.088 Deliberation regarding test item

AGENDA

1. Judge Hurley: Call to Order
2. Public Comments:
3. Stuart Knowlton: Discuss and or take appropriate action concerning report on Atascosa County Appraisal District meeting.
4. Audrey Gossett Louis: Discuss and or take appropriate action concerning personnel:
 - Existing Employee: Lorena Whitney
 - Position: Asst. District Attorney
 - Pay Rate: Longevity pay increase of \$20 per month (from \$240 to \$260)
 - Salary Budget Area: 047-400-405
 - Physical /Drug Test: n/a
 - Start Date: 06-01-2019

 - Existing Employee: Leslie G. Carranza
 - Position: Asst. District Attorney
 - Pay Rate: Longevity pay increase of \$20 per month (from \$380 to \$400)
 - Salary Budget Area: 047-400-405
 - Physical /Drug Test: pending
 - Start Date: 06-01-2019

New Employee: Stacy Cowan
Position: Administrative Assistant
Pay Rate: \$32,000/year
Salary Budget Area: 047-400- 420 (DA Admin III)
Physical /Drug Test: pending
Start Date: 06-03-2019

5. Barbara Westbrook: Discuss and or take appropriate action concerning acceptance of a \$600 donation from Bexar County Kennel Club to Atascosa County Historical Commission for sponsoring dog scent trails on the Gillespie Annex and providing volunteers to assist with event.

6. Sarah Gamboa: Discuss and or take appropriate action concerning personnel:
Existing Employee: Ashley Okruhlik
Position: Secretary
Pay Rate: \$2,854.41/month, Tier II
Salary Budget Area: 012-458-402
Physical /Drug Test: completed
Start Date: 06-01-2019

7. Gregg Simmons: Discuss and or take appropriate action concerning personnel:
New Employee: Anna P. Pacheco
Position: Custodian
Pay Rate: 2,905.10 per month, Tier II
Salary Budget Area: 012-460-402
Physical /Drug Test: pending
Start Date: 06-10-2019

8. Judge Hurley: Authorizing County Judge to write an offer letter to Corina Ambriz for a clerk position in the District Clerk's office. The offer would expire on June 11, the last day of her paid leave. If she chooses not to take it there are no other options for her but to apply around the county on her own. If she does not take our offer or does not find something on her own her employment with the county will terminate on the end of the day, June 11, 2019.

9. Judge Hurley: Discuss and or take appropriate action concerning transferring the x-ray gun from Precinct 2 to the Atascosa County Sheriff's Department.

10. Judge Hurley: Discuss and or take appropriate action concerning transferring the drone from the Fire Marshal to the Atascosa County Sheriff's Department and authorize County Judge to update protocols.

11. Sheriff Soward: Discuss and or take appropriate action concerning personnel:
New Employee: Nathaniel Gonzales
Position: Temporary Part-Time Clerk
Pay Rate: \$9.00 hourly, 29 hours a week or less
Salary Budget Area: 096-400-402 (Fund 096, Chapter 59)
Physical /Drug Test: N/A
Start Date: 06-03-2019

New Employee: Jordan Alexander

Position: Dispatch

Pay Rate: Tier II, \$40,892.26, 40 hr flex, 90 day prob., \$150 mo. holiday, \$120 uniform

Salary Budget Area: 012-448-402

Physical /Drug Test: pending

Start Date: 06-03-2019

12. Sheriff Soward: Discuss and or take appropriate action concerning request approval of contract with Comal County to house prisoners in the Atascosa County Jail. Intergovernmental contract has been reviewed and approved by the County Attorney's office.
13. Com. Gillespie: Discuss and or take appropriate action concerning granting McCoy Water Supply Corporation an emergency permit for a road bore located on 1625 Strawberry City Road, Poteet for Hector Valles.
14. Siobhan Karger Mullen:
- A) Open Public Hearing regarding posting "No thru truck traffic" signs on the following County Roads located in Precinct #2, Atascosa County, Texas: Sand Branch Road starting at FM 2504 to its intersection with Whitley Road; Whitley Road starting from its intersection with Sand Branch Road to its intersection with Old Devine Road; and Old Devine Road starting at its intersection with FM 2504 and ending at the Medina County Line, pursuant to Transportation Code 251.152.
 - B) Close Public Hearing
 - C) Discuss and or take appropriate action concerning executing Order authorizing "No thru truck traffic" signs on the following County Roads located in Precinct #2, Atascosa County, Texas: Sand Branch Road starting at FM 2504 to its intersection with Whitley Road; Whitley Road starting from its intersection with Sand Branch Road to its intersection with Old Devine Road; and Old Devine Road starting at its intersection with FM 2504 and ending at the Medina County Line.
15. Com. Knowlton: Discuss and or take appropriate action concerning personnel:
New Employee: Marcello Alvarado
Position: Precinct 2 Worker
Pay Rate: \$34,861.24
Salary Budget Area: 022-400-402
Physical /Drug Test: pending
Start Date: 05-28-2019
16. Tracy Barrera: Discuss and take appropriate action regarding donation policy change in order to comply with Texas Local Government Code Section 81.032 and Texas Transportation Code Section 252.109, regarding acceptance of donations by the commissioners' court.
17. Tracy Barrera:
Com. Riley: Discuss and/or take action concerning the acceptance for the ongoing donation for the 2019 budget year of reclaimed materials from EOG Resources to Atascosa County Road and Bridge Pct. 4 for the use of maintaining and improving county roads in Pct. 4.

**BUDGET AMENDMENTS, PAYMENT OF BILLS,
PAYROLL AND REPORTS**

18. Judge Hurley: Discuss, review and action on reports and county elected officials training course certifications, record any hours and certificates into Commissioners Court minutes, line item budget amendments, emergency budget amendments for County departments, review all invoices to be approved for payment, including payrolls.
Tracy Barrera:

General fund, moving funds from LEPC Consultant 012-468-712 in the amount of \$4,000 to Auditor Conference Expense 012-406-610, see attached.

Road and Bridge, PCT 1, moving funds from Disaster Road Repairs 021-400-507 in the amount of \$60,000 to Machinery and Other Repairs 021-400-601, see attached.

COMMENTS FROM COMMISSIONERS (No Action Can Be Taken)

19. Judge Hurley: Next Reg. Commissioners Court Meeting set for Monday, June 10.
Next Special Called Meeting to consider payment of bills and payrolls, June 3 in the Commissioners Conference Room, Suite 101.
20. Judge Hurley: Adjourn



Robert L. Hurley, Atascosa County Judge, I, the undersigned, do hereby certify that this notice was posted by 8:45 a.m., on May 25, 2019 which is at least 72-hours prior to the date and time of the scheduled meeting.



Robbie Denson, Court Coordinator

This meeting site is accessible to individuals with disabilities and to the general public.