

**ATASCOSA COUNTY
COMMISSIONERS COURT
REGULAR MEETING
SPECIALTY COURTOOM, SUITE 202
June 8, 2020
9 a.m.**

If after the commencement of the meeting covered by this Notice, the Commissioners Court should determine that a closed or executive meeting or session of the Court is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Court. Purposes for a closed or executive meeting or session permitted by the Act include the following:

- 551.071 Consultation with Attorney.
- 551.072 Deliberation regarding real property.
- 551.073 Deliberation regarding prospective gifts.
- 551.074 Personnel Matters.
- 551.076 Deliberation regarding security devices or security audits.
- 551.0785 Deliberation involving medical or psychiatric records of individuals.
- 551.084 Investigation; exclusion of witness from hearing.
- 551.087 Deliberation regarding economic development negotiation.
- 551.088 Deliberation regarding test item.

AGENDA

1. Judge Hurley: Call to order.
2. Judge Hurley: Prayer; Pledge of Allegiance.
3. Public Comments:
4. David Prasifka: Discuss and/or take appropriate action concerning an update on current covid-19 situation, needs and response.
5. David Prasifka: Discuss and/or take appropriate action concerning authorization to destroy certain records of Atascosa County offices, EMS, Rural Addressing, County Auditor, along with other elected officials' records ready for destruction, in accordance with the records control schedule. Shred date will be Friday, June 19.
6. Audrey Louis: Discuss and or take appropriate action concerning personnel:
 - Existing Employee: Lorena Whitney
 - Position: Asst. District Attorney
 - Pay Rate: Longevity pay increase of \$20 per month (from \$260 to \$280)
 - Salary Budget Area: 047-400-405
 - Physical/Drug: N/A
 - Start Date: 06-08-2020
 - Existing Employee: Leslie G. Carranza
 - Position: Asst. District Attorney
 - Pay Rate: Longevity pay of \$5,000 annually (maximum)

Salary Budget Area: 047-400-405

Physical/Drug: N/A

Start Date: 06-08-2020

7. Don Penny: Discuss and or take appropriate action concerning personnel:
Existing TEMPORARY Employee: Ross Phillips
Position: Full-time EMT - Basic
Pay Rate: \$11.70 per hour; 17.55 over-time plus \$120 uniform allowance, monthly (waive wait time on benefits/insurance)
Salary Budget Area: 041-400-430 (regular) 404 (o.t.)
Physical/Drug: Complete
Start Date: 06-08-2020
- Existing PART TIME Employee: Wyatt Wasicek
Position: Full-time EMT-Paramedic
Pay Rate: \$12.30 per hour; 18.95 over-time plus \$120 uniform allowance, monthly
Salary Budget Area: 041-400-430 (regular) 404 (o.t.)
Physical/Drug: Pending
Start Date: 06-08-2020
8. Judge Bradley: Discuss and or take appropriate action concerning approving payment to EdocTec, to be paid from the Justice Court Technology Fund (010-400-684) Annual Maintenance Fee. Please see attached invoice.
9. Britni Van Curan
Trent Rowell: Discuss and/or take appropriate action concerning the naming of private road off FM 2924, Precinct 4, GRIFFIN LN and allowing the 911 Address clerk to register the road under that name for all purposes. See attached map.
10. Laura Pawelek: Discuss and or take appropriate action concerning approval of publication of the Treasurer's Report Order for May, 2020.
11. Laura Pawelek: Discuss and or take appropriate action concerning:
A. Request adoption of resolution for Atascosa County Investment Policy.
B. Request adoption of resolution to designate the County Treasurer as the Investment officer and County Auditor as the Alternate County Investment Officer.
C. Request adoption of resolution to designate members of the County Investment Committee.
12. Trent Rowell: Discuss and/or take action on approval of Inmate Housing Contract with Kendall County.
13. Trent Rowell: Discuss and/or take action on approving revised plat of Maravillas West Subdivision – Phase II, a 68 lot single family residential subdivision located on FM 476 northwest of Poteet in Precinct 2, Atascosa County, Texas subject to County Engineer's recommendations on final plat.

14. Trent Rowell: Discuss and/or take appropriate action concerning signing a real estate exchange contract with Timber Creek, L.L.C. and completing the sale and exchange of a 2.5 acre tract operated by Precinct 4 located in the Timber Creek Subdivision with an equivalent 2.5 acre tract in the same subdivision and adjacent to Precinct 4 property.

15. Com. Perez: Discuss and or take appropriate action concerning personnel:

Existing Employee: Charles Kidd Jr.
Position: Road Crew Mechanic, Pct. 3
Pay Rate: \$42,120.00 annually
Salary Budget Area: 023-400-402
Physical/Drug: N/A
Start Date: 06-01-2020

Existing Employee: Lewis Cantu
Position: Road Crew Blade Operator, Pct. 3
Pay Rate: \$42,120.00 annually
Salary Budget Area: 023-400-402
Physical/Drug: N/A
Start Date: 06-01-2020

16. Com. Perez: Discuss and or take appropriate action concerning a Temporary Waterline Extension Permit for Cinco Oil & Gas LLC. The temporary waterline will cross CR-336 through a culvert approximately $\frac{3}{4}$ mile East of CR-343 and run along side CR-336. Check #5890 from Camino Real Mineral Company LLC has been turned over to the Atascosa County Treasurer in the amount of \$200.

17. Com. Perez: Discuss and or take appropriate action concerning a Temporary Waterline Extension Permit for Cinco Oil & Gas LLC. The temporary waterline will cross CR-336 through a culvert approximately $\frac{3}{4}$ mile East of CR-343 and run along side CR-336. Check 5891 from Camino Real Mineral Company LLC has been turned over to the Atascosa County Treasurer in the amount of \$200.

18. Com. Riley: Discuss and or take appropriate action concerning personnel:

Existing Employee: Baltasar Pesqueda
Position: Precinct 4 Worker
Pay Rate: \$42,638.46 annually
Salary Budget Area: 024-400-402
Physical/Drug: N/A
Start Date: 06-01-2020

Existing Employee: Gregory S. Rohmer
Position: Precinct 4 Worker
Pay Rate: \$41,638.46 annually
Salary Budget Area: 024-400-402
Physical/Drug: N/A
Start Date: 06-01-2020

Existing Employee: Jason Cumpian
Position: Precinct 4 Worker

Pay Rate: \$42,638.46 annually
Salary Budget Area: 024-400-402
Physical/Drug: N/A
Start Date: 06-01-2020

Existing Employee: Arturo Cordova
Position: Precinct 4 Worker
Pay Rate: \$42,638.46 annually
Salary Budget Area: 024-400-402
Physical/Drug: N/A
Start Date: 06-01-2020

Existing Employee: Roy Colmenero
Position: Precinct 4 Worker
Pay Rate: \$43,638.46 annually
Salary Budget Area: 024-400-402
Physical/Drug: N/A
Start Date: 06-01-2020

Existing Employee: Ronald Caraway
Position: Precinct 4 Worker
Pay Rate: \$42,638.46 annually
Salary Budget Area: 024-400-402
Physical/Drug: N/A
Start Date: 06-01-2020

Existing Employee: Randy R. Cantu
Position: Precinct 4 Worker
Pay Rate: \$41,638.46 annually
Salary Budget Area: 024-400-402
Physical/Drug: N/A
Start Date: 06-01-2020

Existing Employee: Carlos R. Cantu
Position: Precinct 4 Foreman
Pay Rate: \$49,625.58 annually
Salary Budget Area: 024-400-402
Physical/Drug: N/A
Start Date: 06-01-2020

Existing Employee: James S. Boyd, Jr.
Position: Precinct 4 Worker
Pay Rate: \$43,638.46 annually
Salary Budget Area: 024-400-402
Physical/Drug: N/A
Start Date: 06-01-2020

Existing Employee: Juan J. Benites
Position: Precinct 4 Worker

Pay Rate: \$43,638.46 annually
Salary Budget Area: 024-400-402
Physical/Drug: N/A
Start Date: 06-01-2020

Existing Employee: Pierre Andersson
Position: Precinct 4 Worker
Pay Rate: \$43,638.46 annually
Salary Budget Area: 024-400-402
Physical/Drug: N/A
Start Date: 06-01-2020

19. Com. Riley: A. Discuss and/or take appropriate action to accept and allow the trade-in of a 2007 International truck, VIN 1HSHXHR87J416073, for a trade-in value of \$6,000.00, at Kyrish Truck Centers.
- B. Discuss and/or take appropriate action concerning the purchase of a 2015 International PROSTAR, VIN 1HSDJAPR8FH569687, from Kyrish Truck Centers for \$40,000.00, total cost after trade-in of \$34,000.00 (\$40,000.00 – trade-in of \$6,000.00). This will be charged to the Road and Bridge General Fund, Precinct Machinery, budget line 020-400-875.
20. Judge Hurley A. Open Public Hearing concerning finalized Federal Emergency Management Agency (FEMA) Atascosa-McMullen County Multi-jurisdictional Hazard Mitigation Action Plan (HAZMAP) to be submitted to FEMA.
- B. Receive Comments.
- C. Close Public Hearing.
21. Judge Hurley Discuss and or take appropriate action to submit the Atascosa-McMullen County Multi-jurisdictional FEMA Hazard Mitigation Action Plan to the Texas Department of Emergency Management and onto the Federal Emergency Management Agency for their final review.
22. Judge Hurley: Discuss and/or take appropriate action concerning making an official request to the Texas Comptroller of Public Accounts for Atascosa County's portion of unclaimed capital credits received from electric cooperatives in the county service area.
23. Judge Hurley: A. Discuss and or take appropriate action concerning approving the "Rent/Mortgage Assistance Program" for Atascosa County residents in need of help with mortgage/rent payments due to the COVID-19 pandemic and allocate \$100,000 from CARES funds for program. The program is designed for short-term help, on a first-come first-serve basis and payments will be made directly to the mortgage company or landlord.
- B. Discuss and or take appropriate action concerning approving Rent/Mortgage Assistance Program application.

C. Discuss and or take appropriate action concerning appointing a committee to oversee application approval. Committee will consist of three people: Russell Prasifka, Tracy Barrera and one person to be appointed by Commissioners Court.

24. Tracy Barrera: A. Discuss and/or take appropriate action concerning the approval to purchase a 2020 Ford F550 AEV Type I Ambulance for \$216,083.00 from Professional Ambulance, which was budgeted for EMS and will be charged to Capital Outlay budget line item 012-468-707. This will be purchased on the Buyboard or HGAC contract. See Attached.

B. Discuss and/or take appropriate action to accept and allow the trade in of the EMS 2014 Ford Compact Van, VIN NM0LS7F70E1135904, for a trade in value of \$4,000.00, at Mac Haik's Southway Ford.

C. Discuss and/or take appropriate action concerning the approval to charge the purchase of a 2020 Ford F150 Truck for EMS, VIN 1FTEW1EP1LKD65831, from Mac Haiks Southway Ford for \$42,321.50, total cost after trade-in of \$38,321.50 (\$42,321.50 – trade-in of \$4,000.00) to Capital Outlay budget line item 012-468-707. See Attached.

D. Discuss and/or take appropriate action concerning the approval to purchase a Leer Camper, including installation, for the EMS 2020 Ford F150 for \$5,490.70 from Alamo City's Uresti Camper Sales and charge to Capital Outlay budget line item 012-468-707. See Attached.

25. Tracy Barrera: Discuss and/or take appropriate action concerning the payment of \$21,000.00, invoice #913 to Sambrano's House Moving & Leveling for the services provided to move two buildings. This is part of the new plan for additional Records Storage Building. This will be charged to Capital Outlay budget line item 012-468-707. See Attached.

26. Tracy Barrera: Discuss and/or take appropriate action concerning the purchase of a Motorola Repeater for the Sheriff's Department, total cost \$15,697.50. This will be charged to Capital Outlay budget line item 012-468-707. See Attached.

27. Tracy Barrera: Discuss and/or take appropriate action to add the following line items to the 2020 Budget:
Account #: 012-300-864, RevenueAccount Name: TDEM Cares Grant
Account #: 012-485-505, ExpenseAccount Name: TDEM Cares Eligible Expenses

28. Judge Hurley: Discuss and/or take appropriate action concerning the following 2020 budget line item adjustments and/or budget amendments and emergency for the following (see attached):
Tracy Barrera:

Sheriff:

MOVING FUNDS FROM: Machine Maintenance, 012-440-635, in the amount \$2,711.00

TO: Insurance - Fleet, 012-440-502, in the amount \$2,711.00

Treasurer:

MOVING FUNDS FROM: Miscellaneous, 012-468-625, in the amount \$5,000.00

TO: HR Screening / Testing, 012-450-690, in the amount \$5,000.00

Miscellaneous:

MOVING FUNDS FROM: Contingency, 012-468-636, in the amount \$172,442.26

TO: Insurance – Workers Comp, 012-468-497, in the amount \$5,800.00

TO: Septic Tank Fees, 012-468-689, in the amount \$4,000.00

TO: Insurance – Gen. Liab. – Prop. Damage, 012-468-709, in the amount \$39,000.00

TO: New JP3 Building, 012-468-808, in the amount \$123,642.26

Animal Control:

MOVING FUNDS FROM: Ammunition, 012-478-605, in the amount \$900.00

TO: Laboratory Services, 012-478-507, in the amount \$900.00

Road and Bridge – PCT 2:

MOVING FUNDS FROM: Special Projects, 022-400-510, in the amount \$94,656.00

MOVING FUNDS FROM: Move Yard Expenses, 022-400-750, in the amount \$6,001.00

TO: Insurance - Fleet, 022-400-502, in the amount \$1,282.00

TO: Construction Contract, 022-400-612, in the amount \$99,375.00

Indigent Health Care:

MOVING FUNDS FROM: Conference Expense, 050-400-610, in the amount \$1,000.00

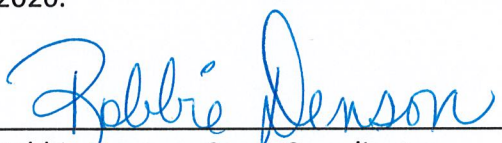
TO: Machine Maintenance, 050-400-635, in the amount \$1,000.00

29. Judge Hurley: Discuss, review and take action to accept and or approve any invoices and
Tracy Barrera: payroll.
30. Judge Hurley: Discuss, review and take action on reports submitted.
Tracy Barrera:
31. **COMMENTS FROM COMMISSIONERS COURT (No Action Can Be Taken).** The next Regular Commissioners Court Meeting is set for June 22. Records Management Shred will be Friday, June 19. Contact David Prasifka or Robbie Denson for info.
32. Judge Hurley: Adjourn.



Robert L. Hurley, Atascosa County Judge

I, the undersigned, do hereby certify that this notice was posted by 8:45 a.m., on Friday, June 5, 2020.



Robbie Denson, Court Coordinator

This meeting site is accessible to individuals with disabilities and to the general public.