

REQUIREMENTS FOR FILING PLATS

1. ATASCOSA COUNTY REQUIRES TWO (2) **ORIGINAL** MYLAR COPIES
 1. ATASCOSA COUNTY APPRAISAL DISTRICT
 2. TO REMAIN IN THE COUNTY CLERK'S OFFICE

2. **ORIGINAL** TAX CERTIFICATES FROM EACH TAX ENTITY (MUST HAVE ZERO BALANCE)
 1. SCHOOL } ALWAYS REQUIRED
 2. COUNTY } PLAT CANNOT BE FILED WITHOUT
 3. CITY (WHEN PROPERTY FALL WITHIN CITY LIMITS)

3. COUNTY-
MYLARS NEED TO BE SIGNED AND APPROVED BY **ALL** COUNTY COMMISSIONERS, JUDGE. (SOMETIMES COUNTY ATTORNEY)
CITY-
MYLARS NEED TO BE SIGNED AND APPROVED BY CITY MAYOR AND SECRETARY

4. ETJ- EXTRATERRITORIAL JURISDICTION; PROPERTY THAT DOES NOT FALL WITHIN CITY LIMITS BUT STILL PROVIDES CITY AMENITIES (WATER, SEWER, AND ELECTRICITY, ETC)
WILL BE APPROVED BY CITY LEADERS BUT WILL NOT HAVE CITY TAX CERTIFICATE.

5. PLACE COUNTY SEAL NEXT TO OUR LARGE RECORDING STAMP.
 - PLACE NPC & SHEET # ON LARGE STAMP.
 - KEEP BEST PLAT AND PLACE BARCODE STAMP.

ETJ-**LGC 242.001**

PLAT REQUIREMENTS-**LGC 232.023**

FEE: \$31 AS OF JANUARY 1, 2014

