

**ATASCOSA COUNTY
COMMISSIONERS COURT
DECEMBER 10, 2018
9:00 A.M.
NOTICE**

If after the commencement of the meeting covered by this Notice, the Commissioners Court should determine that a closed or executive meeting or session of the Court is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Court .Purposes for a closed or executive meeting or session permitted by the Act include the following:

- 551.071 Consultation with Attorney.**
- 551.072 Deliberation regarding real property.**
- 551.073 Deliberation regarding prospective gifts.**
- 551.074 Personnel Matters.**
- 551.076 Deliberation regarding security devices or security audits.**
- 551.0785 Deliberation involving medical or psychiatric records of individuals.**
- 551.084 Investigation; exclusion of witness from hearing.**
- 551.087 Deliberation regarding economic development negotiation.**
- 551.088 Deliberation regarding test item.**

AGENDA

1. Judge Hurley: Call to Order.
2. Judge Hurley: Public Comments.
3. Barbara Westbrook: A. Presentation of appointee roster for Atascosa County Historical Commission for 2019-2020.

B. Discuss and/or action on approving the appointees for Atascosa County Historical Commission for 2019-2020.
4. Lee Ricks III:
Gary Looney
Linda Burris
Judge Hurley: Discuss and/or take appropriate action concerning Quote for Workman's Comp. renewal for 2019, through Rick's Insurance.
5. Lyndsay Thorn: A. Discuss and/or action on consideration and approval for the proposal /agreement for Audio Visual material supply (equipment) and installation from Dominion Design and integration for the new Atascosa County Justice Center, total \$101,875.05.
This total includes the initial deposit of \$50,937.53 required for the purchase and order of the equipment and direct the county judge to sign.

B. Discuss and/or take appropriate action for consideration and approval the Proposal from Adept Construction, Inc. DBA Wells Construction for the construction of the New Atascosa Justice of the Peace #3.
Total cost \$1,145,317.00.
6. De'Ann Belicek: Discuss and/or action concerning hiring an Indigent Defense Coordinator for Atascosa and Wilson Counties with a starting salary of \$40,000.00. The counties will share the cost of the employee I would like to fund this position with our budget previously approved by Commissioners Court for a roving court reporter for this position.

7. Margaret Littleton: Discussion and/or action on Purchase of new document shredder from Office Depot for \$2,069.99-Capital Outlay.
8. Cons. Medina: Discuss and/or action concerning purchase from Pct. 1, budget Capital Outlay for the following:
(2) pepper spray guns to take the place of (2) Taser guns, \$815.95ea (8) cartridges, \$44.95ea, (1) CLE Delivery System Instructor Course, \$347.50 from JPX America Inc. #01589 Total \$2,339.00.
(2) Springfield Saint AR's 5.56-\$866.00ea, (2) Mapul 30rd magazines 5.56, \$14.00ea, and (2) Drago AR single tact, 36"case, \$69.95ea, from Amazon.com, total \$1901.88., Total of all \$4,240.88.
9. Roger P. Garcia: Discuss and/or take appropriate action concerning the repairs of the Atascosa County Fire Digital Channel radio system. Advantage Communications has provided a quote for the cost to replace the Microwave Dish as well as the labor and other fees to get our radio system operations county wide again. Equipment \$2,609.00, Labor \$6,080.00, total \$8,689.00. See attached.
10. Loretta Holley: Discuss and/or take action concerning approval of 4 year bond on Chief Deputy Tax Assessor-Collector, Vickie Ricks, see attached. (Diane Gonzales has original for the judge to sign).
11. Audrey Louis: Discuss and take appropriate action concerning Personnel:
New Employee- Todd McCrohan
Position: Investigator
Pay Rate: \$55,863.00 annually
Salary Budget Area:047-400-418
Start Date: January 1, 2019
Physical/Drug Test: Complete
12. Judge Hurley: Discuss and take appropriate action concerning Personnel:
New Employee- Tracy Barrera
Position: County Auditor
Pay Rate: \$71750.00 annually
Salary Budget Area:012-406-401
Start Date: December 1,2018
Physical/Drug Test: Complete
13. Judge Hurley: A. Discussion and/or action to appoint and/or change board assignments for the Atascosa County Animal Control Board.
Change Chairperson to Janet Jackson.
Add Vice-Chairperson to Stephanie Domke
Add Secretary Ann Green Hazelrigg

B. Discussion and/or action to add the Detention Center and Juvenile to the exception on the "per diem" expense policy.
14. Judge Hurley: A. Discussion and/or action on approval to authorize the County Judge to buy 2 courthouse vehicles for multi-use

including the District Clerk and County Clerk to transport files to court at the new Justice Center. Approval not to exceed \$36,000, each vehicle not to exceed \$18,000.

B. Discussion and/or action concerning paying invoice #27457 from Motorola Solutions in the amount of \$25,679.35 Annual Lease Payment, for Dispatch Consoles located in the Sheriff's Office from Capital Outlay. See attached.

15. Laura Pawelek:

A. Discuss and/or take appropriate action concerning approval and publication Treasurer's Report for November 2018.

B. Discuss and/or take appropriate action concerning approval of Time Sheets and Pay Dates for Courthouse, Sheriff, and Part-time for 2019.

16. Tracy Barrera:

Discuss and/or take action on approving the annual software renewal (03/05/2019 to 03/04/2020) from ESRI in the amount of \$1,511.25 for the Atascosa County Rural Addressing Department. Direct the County Judge to sign the document.

17. Sheriff Soward:

A. Discuss and/or take appropriate action concerning approval of Capital Outlay purchase of six (6) car 2-way radios from approved 2018 Capital Outlay Budget from Motorola, total \$25,237.86. See attached.

B. Discuss and/or take appropriate action concerning the following Personnel:

Existing Employee- Gregory Pierce

Promotion and Salary Increase

Position: Sergeant

Pay Rate: \$49,228.62 annually

Salary Budget Area: 012-440-410

Physical/Drug Test: N/A

Start Date: January 1, 2019

Employee- Robert Saucedo

Position: Corrections Officer

Pay Rate: \$42,892.26 annually, Tier 1, 171 hr. fluct., \$120.00/Mo. uniform, \$150.00/Mo. Holiday

Salary Budget Area:012-442-562

Physical/Drug Test: N/A

Start Date: January 1, 2019

New Employee- Adam Guerrero

Position: Corrections Officer (Tier II, 90 probation)

Pay Rate: \$40,892.56 annually, 171 hr. fluct., \$120.00/Mo. uniform, \$150.00/Mo. Holiday

Salary Budget Area:012-442-562

Physical/Drug Test: Pending

Start Date: January 1, 2019

New Employee- Lorenzo Diaz

Position: Corrections Officer (Tier II, 90 day prob.)

Pay Rate: \$40,892.56 annually, 171 hr. fluct., \$120.00/Mo. uniform, \$150.00/Mo. Holiday

Salary Budget Area: 012-442-562

Physical/Drug Test: Pending

Start Date: January 1, 2019

New Employee- Mike Harrison

Position: Maintenance

Pay Rate: \$45,447.89 annually, 40hr weekly, \$120.00/Mo. Uniform (90 day probation)

Salary Budget Area: 012-442-568

Physical/Drug Test: Pending

Start Date: January 1, 2019

Employee- Adam Figueroa

New Position /Promotion

Position: Bailiff/Courthouse Security (Tier II, 90 day probation)

Pay Rate: \$45,582 annually, 40 hour weekly, \$120.00/Mo. uniform,

Salary Budget Area: 057-400-402

Physical/Drug Test: Pending

Start Date: January 1, 2019

New Employee- Erica Villasenor

Position: Dispatcher

Pay Rate: \$42,892.26 annually, 40 hr. flex, \$120.00/Mo. uniform, \$150.00/Mo. Holiday (90day probation)

Salary Budget Area: 012-448-402

Physical/Drug Test: Complete

Start Date: January 1, 2019

18. Siobhan Mullen: Discuss and /or take action concerning authorizing publication of legal notice, on behalf of the Atascosa County Sheriff's Office, to advertise an invitation to bid on jail commissary services for the Atascosa County Jail.
19. Siobhan Mullen: Discuss and/or preliminary approval to accept ownership for the road and drainage improvements within City View Estates Subdivision-Unit 1. Final approval of such road and drainage improvements shall only occur upon receipt of the required maintenance bond/letter of credit and approval by the County Attorney's Office of the same, with a note of approval placed in the files of Commissioners Court . Final acceptance of the roadways and drainage will occur automatically upon the review and approval of the necessary maintenance bond/letter of credit.
20. Com. Perez: Discuss and/or take appropriate action concerning the following requests:
 - A. Hawkins Lease Service requests a Commercial Entrance Permit located approx. 4.3 miles south of TX Hwy 97 on East Side of CR-347, for Venado Operating Company LLC. Check from James Bendele #5243 fpr

\$200.00 turned over to Atascosa County Treasurer.

B. Approve a permit for a road bore for pipeline permit for Cinco Oil and Gas LLC. The Location will be approx. 1.93 miles East of Intersection of CR-335 and CR-332, on CR-332. The pipeline will be for a 3" gas line and 6" waterline inside a 12" casing, approx. 6' deep. Camino Real Mineral Company LLC check #5386 for \$500.00 turned over County Treasurer.

C. Request for a Road Bore for a pipeline from Cinco Oil and Gas LLC. approx. 1.70 miles east at intersection CR-335 and CR-332, on CR-332 The pipeline will be a 3" gas line and a 6"waterline inside a 12" casing crossing CR-332 approx. 6(six) feet deep. Camino Real Mineral Company LLC check #5385 for \$500.00, turned over to County Treasurer.

D. Request for a Road Bore for a pipeline from Cinco Oil and Gas LLC. approx. 1.70 miles east at intersection CR-335 and CR-332, on CR-332 The pipeline will be a 3" gas line and a 6"waterline inside a 12" casing approx. 6(six) feet deep. Camino Real Mineral Company LLC check #5384 for \$500.00, turned over to County Treasurer.

E. Request for a Road Bore from Cinco Oil and Gas LLC. approx. 1.93 miles east at intersection CR-335 and CR-332, on CR-332 The pipeline will be a 3" gas line and a 6"waterline inside a 12" casing approx. 6(six) feet deep. Camino Real Mineral Company LLC check # 5349 for \$500.00, turned over to County Treasurer.

21. **Judge Hurley:** **Update and/or take appropriate action concerning Judge, Commissioners, and other County Elected Officials training course certifications. Record any hours and Certificates into the Commissioners' Court Records.**

Laura Pawelek **Texas Association of Counties Certificate of Attendance for Competition of 15 hours of instruction specific to investment education that satisfies Section 2256.008 of the Texas Public Funds Investment Act. 2018 Conference of the County Investment Academy.**

Loretta Holley **Tax Assessor -Collector Continuing Education Transcript reporting period :10/03/2017-10/02/2018 total hrs. 55.25, has met requirements for 2017-2018. Certificate certifying competition of Ethics for County Tax assessor-collectors approved by V.G. Young Institute, by Ms. Holley.**

BUDGET, BILLS PAYROLL and REPORTS

22. **Judge Hurley**
Tracy Barrera **Discuss and review/take action on Line Item Budget Amendments, Emergency Budget Amendments concerning all Departments and for associated Invoices to be approved in this meeting, if submitted.**

Judge Hurley 1. Budget line amendment from vehicle maintenance to Bond

Premium, to pay mandatory increase of \$100,000.00 liability coverage by the state for the County Judge , and the increase in premium payment on invoice #2228 Ricks Insurance. See Attached.

Dale Rankin 2. Budget line amendment from office supplies to conference. See attached.

Sheriff Soward: 3. Discuss and/or take appropriate action concerning the following budget line item amendments:

A. Budget line item amendment, moving \$4500 from Law Library Mandates, to Phone Service/Jail, Postage and Lab Expenses, see attached.

B. Budget line item amendments moving \$1902.00 from Machine Maintenance to Social Security, Retirement, and Salary, see attached.

Tracy Barrera 4. Discuss and/or action on the following Budget and Line Item Budget Amendments:

Tracy Barrera A. Budget amendment to add line item expense 012-436-731, Flat Fees, as an amendment to the 2019 Atascosa County Approved budget, this is for Court Expense budget.

Tracy Barrera
Judge Bradley B. Budget line Item amendment for Justice of the Peace Pct. 2, moving funds from Machine Maintenance and Computer Expense to Conference Expense, see attached.

Tracy Barrera
Janice Ruple C. Budget line amendment for Elections Administration, moving funds from Conference Expense, Repair to Boxes and Computer Fees to Salary, Clerk, Social Security, Election Workers and Programming Tab Equipment, see attached.

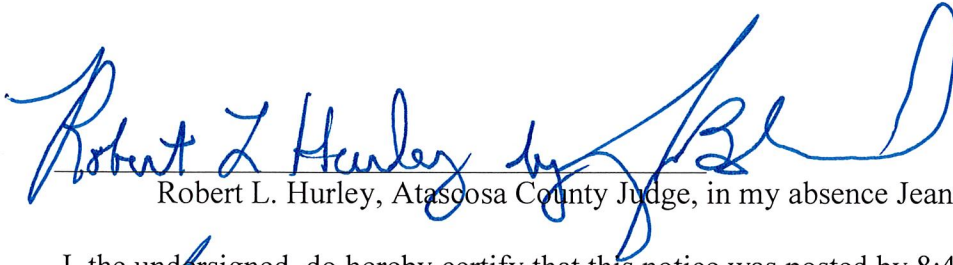
Tracy Barrera
Margaret Littleton D. Budget line item amendment for District Clerk, moving funds from Bond Premium to Postage, see attached.

23. **Comments from Commissioners (No Action Can Be Taken)
Announcement of Justice Center Grand Opening on Mon. Dec. 17
at 11am, Swearing in of Elected officials and Judges on Tuesday
Jan. 1, 2019 at 10am in the District Courtroom located in this Courthouse.**

24. **Next Regular meeting of Commissioners Court set January 14, 2019
at 9:00 AM., Special Called Meetings set for Mon. Dec. 17, Wed. Dec.
26, 2018 at 9:00 AM, Wed. Jan 2, 2019 at 9:00 AM. and Mon. Jan 7th
at 9AM.**

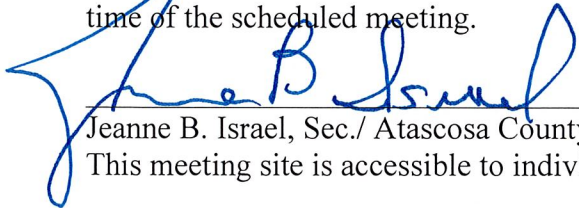
25. **Judge Hurley: Presentation to Pct. 2 Foreman, Robert Brown
by Com. Torans.**

**Judge Hurley
Commissioners Court Presentation to Commissioner, William "Bill"
Torans and William "Bill" Carroll.**



Robert L. Hurley, Atascosa County Judge, in my absence Jeanne Israel will sign.

I, the undersigned, do hereby certify that this notice was posted by 8:45 a.m., on
The 7th of December 2018, which is at least 72-hours prior to the date and
time of the scheduled meeting.



Jeanne B. Israel, Sec./ Atascosa County Judge

This meeting site is accessible to individuals with disabilities and the general public