

**ATASCOSA COUNTY  
COMMISSIONERS COURT  
SPECIAL CALLED MEETING**

**November 18, 2019**

**9 a.m.**

**Atascosa County Courthouse, County Courtroom**

**NOTICE**

**A Special Called Meeting of Atascosa County Commissioners Court will convene for the purpose of Canvassing the vote from the November 5, 2019 Constitutional Amendment Special Election and consider any other business that was not completed during the regular scheduled meeting of Atascosa County Commissioners Court on Monday, November 4, 2019, including review and payment of the bills.**

**If, after the commencement of the meeting covered by this Notice, the Commissioners Court should determine that a closed or executive meeting or session of the Court is required, such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Court. Purposes for a closed or executive meeting or session permitted by the Act include the following:**

551.071	Consultation with attorney.
551.072	Deliberation regarding real property.
551.073	Deliberation regarding prospective gifts.
551.074	Personnel matters.
551.076	Deliberation regarding security devices or security audits.
551.0785	Deliberation involving medical or psychiatric records of individuals.
551.084	Investigation; exclusion of witness from hearing.
551.087	Deliberation regarding economic development negotiation.
551.088	Deliberation regarding test item.

**AGENDA**

1. Judge Hurley: Open Special Called Meeting.
2. Judge Hurley: Prayer; Pledge of Allegiance.
3. Public Comments:

**4. EXECUTIVE SESSION**

**The Regular Session of Atascosa County Commissioners Court will now recess to convene in Executive Session following Texas Government Code chapter 63, to consider the Legal Issues.**

**5. OPEN SESSION**

6. Judge Hurley: A. Open Public Hearing concerning Countywide Voting: Discussion by  
Janice Ruple: Judge Hurley and Janice Ruple. Comments limited to three (3) minutes.

B. Close Public Hearing

7. Janice Ruple: Discuss and or take appropriate action concerning canvassing the vote for the November 5, 2019 Constitutional Amendment Special Election.
  
8. Margaret Littleton: Discuss and or take appropriate action concerning personnel:  
New Employee: Erica Heickman  
Position: Civil Deputy Clerk  
Pay Rate: \$3,021.08 monthly  
Salary Budget Area: 012-456-402  
Physical/Drug: Pending  
Start Date: 11-19-19
  
9. Donald Penny: Discuss and or take appropriate action concerning approving the purchase of a 2019 Ford F550 4x2 ambulance from Professional Ambulance Sales and Service, LLC, this will be purchased on the BuyBoard Contract, the price of the unit is \$200,275.50 plus a BuyBoard purchasing fee of \$800 minus a trade in of a 2012 Type III Ambulance for \$7,500 bringing the total to \$193,575.50, see attached. This was budgeted for and will be charged to the Capital Outlay account, 012-468-707.
  
10. Daniella Martinez: Discuss and or take appropriate action concerning utilizing the remaining funds of the current 2019 budgeted full-time Juvenile Supervision Officer II position (line item #039-400-562), to fund two part-time temporary control room technicians at \$12.00 per hour. Effective immediately for the remainder of 2019 and into 2020.
  
11. Sheriff Soward: Discuss and or take appropriate action concerning personnel:  
New Employee: Madison Mae Howard  
Position: Corrections Officer  
Pay Rate: Tier II; \$40,892.26 annually; 171 flex hours; \$120 uniform; \$150 holiday;  
90 day Co. Probation; 1 year Agency Probation  
Salary Budget Area: 012-442-562  
Physical/Drug: Complete  
Start Date: 11-18-19
  
12. Com. Knowlton: Discuss and or take appropriate action concerning personnel:  
Temporary Part Time New Employee: Eddie Guerra  
Position: Part-time Precinct Worker, Pct. 1  
Pay Rate: \$18.00 per hour  
Salary Budget Area: 022-400-403  
Physical/Drug: N/A  
Start Date: 11-12-19
  
13. Com. Perez: Discuss and or take appropriate action concerning personnel:  
New Employee: Josued David Mejia  
Position: Road Crew Employee, Pct. 3  
Pay Rate: \$34,861.24 annually  
Salary Budget Area: 012-400-402  
Physical/Drug: completed  
Start Date: 11-18-19

14. Com. Riley: Discuss and or take appropriate action concerning personnel:  
New Employee: Randy R. Cantu  
Position: Precinct 4 worker  
Pay Rate: \$34,861.24 annually Tier III  
Salary Budget Area: 024-400-402  
Physical/Drug: Pending  
Start Date: 11-18-19
15. Com. Riley: Discuss and or take appropriate action concerning issuing a pipeline permit for ETC Texas Pipeline, Ltd. For CR 401. Check for \$500 given to Atascosa County Auditor.
16. Com. Riley: Discuss and or take appropriate action concerning issuing a pipeline permit to EOG Resources for two temporary 12" water lines at CR 413. Check number 2496 for \$1,000 has been turned over to the County Treasurer.
17. Judge Ellison: Discuss and or take appropriate action concerning personnel:  
New Employee: Lori Riley  
Position: Court Coordinator (civil)  
Pay Rate: \$54,993.30 annually  
Salary Budget Area: 043-400-402  
Physical/Drug: Pending (to be completed by 11-15-19)  
Start Date: 11-18-19
18. Judge Hurley: Discuss and or take appropriate action concerning:  
A) Accept estimate of \$46,497.00 from Harvest Rain for a rainwater collection system for JP 3 building and approve contract and direct County Judge to sign. Contract has been reviewed by County Attorney's office. See attached.  
  
B) Approve releasing down payment to Harvest Rain in the amount of \$23,248.50 to start project. Remainder to be paid upon project completion.
19. Judge Hurley: Discuss and or take appropriate action concerning approving interlocal agreement between Atascosa County and Atascosa County Juvenile Board and direct County Judge to sign. Agreement has been reviewed by County Attorney's office.

**BUDGET AMENDMENTS, PAYMENT OF BILLS,  
PAYROLL AND REPORTS**

20. Judge Hurley: **Discuss, review and take action on line item budget amendments and Tracy Barrera: emergency budget amendments for County departments.**
- A) County Clerk**, moving funds from Conference 012-408-610, in the amount of \$1,600.00 to Postage 012-408-628, see attached.
- B) Constable PCT 4**, moving funds from Conference Expenses 012-418-610 in the amount of \$500.00, Machine Maintenance 012-418-635 in the amount of \$1,900.00 and Computer Expense 012-418-684 in the amount of \$825.70 to Social Security 012-418-493 in the amount of \$1,150.00 and to Body Armor / Ammunition 012-418-605 in the amount \$2,075.70, see attached.

**C) Sheriff**, moving funds from Salary, Corr. Off. 012-442-562 in the amount of \$25,000.00 and from Jail Groceries 012-442-531 in the amount of \$6,000.00 to Salary, Overtime Pay 012-442-404 in the amount of \$25,000.00 and to Janitor Supplies 012-442-549, in the amount of \$6,000.00, see attached.

**D) Treasurer**, moving funds from Conference Expense 012-450-610 in the amount of \$1,000.00 and from Machine Maintenance 012-450-635 in the amount of \$337.00 to Postage 012-450-628 in the amount of \$1,000.00 and to Bond Premiums 012-450-623, in the amount of \$337.00, see attached.

**E) Constable Reserve PCT 4,**

Moving funds from:

Reserve #4 Conference, 012-484-414, in the amount of \$1,500.00

Vehicle Maintenance, 012-484-601, in the amount of \$700.00

Fuel, 012-484-602, in the amount of \$5,200.00

Supplies / Ammunition, 012-484-605, in the amount of \$5,416.00

Telephone, 012-484-637, in the amount of \$600.00

Computer Expense, 012-484-681, in the amount of \$1,500.00

To:

Salary, Part-Time Reserve#4, 012-484-403, in the amount of \$10,334.00

Retirement, 012-484-491, in the amount of \$791.00

Insurance-Hospital, 012-484-492, in the amount of \$3,000.00

Social Security, 012-484-493, in the amount of \$791.00

See attached.

**F) Road and Bridge – PCT3**, moving funds from:

Transfer from Fund Balance, 023-300-396, in the amount of \$712,000.00

This will increase the budget line item and will reduce the fund balance.

Special Projects, 023-400-510, in the amount of \$20,000.00

Mach. & Other Repairs, 023-400-601, in the amount of \$25,000.00

To:

R & B Materials, 023-400-506, in the amount of \$602,000.00

Batt., Tires & Tubes, 023-400-504, in the amount of \$2,500.00

General Supplies, 023-400-509, in the amount of \$2,500.00

Construction Contract, 023-400-612, in the amount of \$150,000.00

See attached.

**G) EMS**, moving funds from Salary-OT 041-400-404 in the amount of \$2,250.00 to Salary, EMS Dir. Shift Allowance 041-400-402, see attached.

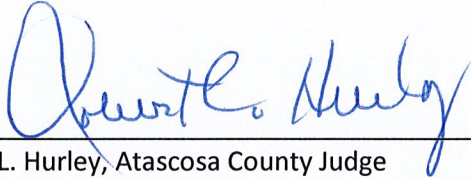
- 21. Judge Hurley:** Discuss, review and take action on invoices to be approved for payment,  
**Tracy Barrera:** including payrolls.
- 22. Judge Hurley:** Discuss review and take action on reports submitted.  
**Tracy Barrera:**
- 23. Judge Hurley:** Update and or take appropriate action concerning Judge, Commissioners, and other County Elected Officials training course certifications, record any hours and Certificates into Commissioners Court minutes, and other documents not related to education needing to be filed in the court records

24.

**COMMENTS FROM COMMISSIONERS COURT (No Action Can Be Taken).**

The next Regular Commissioners Court Meeting is set for Monday, November 25, 2019 in the County Courtroom. A small reception to honor the late Constable Percy Medina will follow.

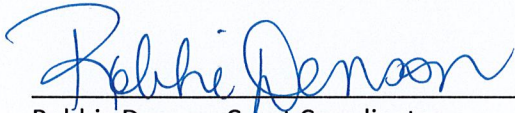
25. Judge Hurley: Adjourn.



---

Robert L. Hurley, Atascosa County Judge

I, the undersigned, do hereby certify that this notice was posted by 8:45 a.m., on November 15, 2019 which is at least 72-hours prior to the date and time of the scheduled meeting.



---

Robbie Denson, Court Coordinator

This meeting site is accessible to individuals with disabilities and the general public.