

**ATASCOSA COUNTY
COMMISSIONERS COURT
REGULAR MEETING
November 25, 2019
9 a.m.**

If after the commencement of the meeting covered by this Notice, the Commissioners Court should determine that a closed or executive meeting or session of the Court is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Court. Purposes for a closed or executive meeting or session permitted by the Act include the following:

- 551.071 Consultation with Attorney.
- 551.072 Deliberation regarding real property.
- 551.073 Deliberation regarding prospective gifts.
- 551.074 Personnel Matters.
- 551.076 Deliberation regarding security devices or security audits.
- 551.0785 Deliberation involving medical or psychiatric records of individuals.
- 551.084 Investigation; exclusion of witness from hearing.
- 551.087 Deliberation regarding economic development negotiation.
- 551.088 Deliberation regarding test item

AGENDA

1. Judge Hurley: Call to Order.
2. Judge Hurley: Prayer; Pledge of Allegiance.
3. Public Comments:
4. Ronald Rocha: Discuss and or take action on adopting a resolution to provide online auctions for tax foreclosure sales and resales and adopt rules governing same pursuant to section 34.01 of the Texas Property Tax Code.
5. Martin Gonzales: Discuss and or take appropriate action concerning acceptance of a \$600 donation from Bexar County Kennel Club to Atascosa County Historical Commission for sponsoring dog scent trials at the Gillespie Annex.
6. Rex Newman: Discuss and or take appropriate action concerning approval for a commercial driveway permit application #1119-105 for C4-Welding located at the Northwest corner of North Las Galinas Road and FM 536, Pleasanton, 78064. This permit was paid for by check #1684 on November 12, 2019. Receipt #4609. See attached.

7. Daniella Martinez: Discuss and or take appropriate action concerning personnel:

New Employee: Lissa Martinez
Position: Part-time Control Room Technician
Pay Rate: \$12.00 per hour
Salary Budget Area: 039-400-562
Physical/Drug: Pending
Start Date: 12-02-2019

New Employee: Paul Giller
Position: Part-time Control Room Technician
Pay Rate: \$12.00 per hour
Salary Budget Area: 039-400-562
Physical/Drug: Pending
Start Date: 12-05-2019

New Employee: Taylor Rebekah Maddox
Position: Entry level Juvenile Supervision Officer
Pay Rate: \$28,000.00 annually
Salary Budget Area: 039-400-562
Physical/Drug: Complete
Start Date: 11-12-2019 (retro)

New Employee: Sharon Marie Van Horn
Position: Entry level Juvenile Supervision Officer
Pay Rate: \$28,000.00 annually
Salary Budget Area: 039-400-562
Physical/Drug: Complete
Start Date: 11-18-2019 (retro)

8. Judge Carrasco: Discuss and or take appropriate action concerning personnel:

Existing Employee: Sabrina Santillan
Position: Full-time Justice Court Clerk
Pay Rate: \$3,021.08 monthly with full benefits, Tier I
Salary Budget Area: 012-430-403
Physical/Drug: N/A
Start Date: 12-01-2019

9. Greg Simmons: Discuss and or take appropriate action concerning personnel:

Existing Employee: Cruz Garcia
Position: Custodian
Pay Rate: \$3,071.77 monthly
Salary Budget Area: 012-460-402
Physical/Drug: N/A
Start Date: 12-01-2019

Existing Employee: Anna Pacheco
Position: Custodian
Pay Rate: \$3,071.77 monthly
Salary Budget Area: 012-460-402
Physical/Drug: N/A
Start Date: 12-01-2019

10. Laura Pawelek: Discuss and or take appropriate action to approve a one time payment of \$182,665.00 to be made to TCDRS on December 30, 2019 to fund approved 1% COLA increase for retirees. Approve Judge Hurley to sign plan agreement for 2020.
11. Laura Pawelek: Discuss and or take appropriate action concerning personnel:
Existing Employee: Leticia Olivarri
Position: Accounts Receivable Clerk
Pay Rate: \$36,252.96 annually/\$3,021.08 monthly-Tier I
Salary Budget Area: 012-450-402
Physical/Drug: N/A
Start Date: 12-01-19
12. Justin Vasquez: Discuss and or take appropriate action concerning personnel:
New Employee: Richard Craig Smith
Position: I.T. Technician Assistant
Pay Rate: \$50,000 annually
Salary Budget Area: 012-476-402
Physical/Drug: Pending
Start Date: 01-01-2020
13. Trent Rowell: A) Discuss and or take appropriate action concerning approval of final plat of the Maravillas Subdivision, Precinct 1. Plat approved by County Attorney's office.

B) Discuss and or take appropriate action concerning acceptance of ownership by the County for the road and drainage improvements within the Maravillas Subdivision, subject to execution of order indicating same. Letter of credit presented and approved by County Attorney's office.
14. Trent Rowell: Discuss and or take appropriate action concerning approval of final plat of the IH-37 Frontage Road Business Park, Precinct 4. Plat approved by County Attorney's office.
15. Trent Rowell: Discuss and or take appropriate action concerning approval of final plat of the St. Johns Estates Subdivision, located off of Ditto Road, Precinct 1. Plat approved by County Attorney's office.
16. Trent Rowell: Discuss and or take appropriate action concerning approval of final plat of the Old Adams Countryside Estates, Precinct 1. Plat approved by County Attorney's office.

17. Sheriff Soward: Discuss and or take appropriate action concerning personnel:
Existing Employee: Gabrielle R. Cantu
Position: Bailiff/Deputy Sheriff
Pay Rate: \$47,581.96 annually, Tier I; 40 hours; \$120 uniform
Salary Budget Area: Courthouse Security 059-400-402
Physical/Drug: N/A
Start Date: 12-01-2019
- Existing Employee: Ashley Bragg
Position: Dispatch
Pay Rate: \$42,892.26, Tier 1, 40 hour flex, \$150 mo. holiday, \$120 uniform
Salary Budget Area: 012-448-402
Physical/Drug: N/A
Start Date: 12-01-2019
18. Com. Knowlton: Discuss and or take appropriate action concerning issuing a pipeline permit to Calame Contracting LLC for Old Devine Road, Precinct 2. See attached. A check for \$500 has been given to the County Treasurer's office.
19. Com. Knowlton: Discuss and or take appropriate action concerning personnel:
Part Time New Employee: Eddie Guerra
Position: Part-time Precinct Worker, Pct. 2
Pay Rate: \$12.00 per hour
Salary Budget Area: 022-400-403
Physical/Drug: Pending
Start Date: 11-12-2019
20. Com. Riley: Discuss and or take appropriate action concerning issuing a waterline right of way permit to Breakwater Energy Services for a waterline within the right of way of CR 401, CR 407 in Precinct 4. See attached. Check for \$1,500 has been given to the Atascosa County Treasurer.
21. Judge Hurley: Discuss and or take appropriate action concerning approving the 2020 Texas VINE service agreement between Appriss Insights and Atascosa County and direct County Judge to sign. Contract has been reviewed by the County Attorney's Office.

22.

EXECUTIVE SESSION

The Regular Session of Atascosa County Commissioners Court will now recess to convene in Executive Session following Texas Government Code chapter 63, to consider the Legal Issues.

23.

OPEN SESSION

24. Bill Gamez: Discuss the interlocal agreement.
25. Judge Hurley: Discuss and or take appropriate action concerning approving interlocal agreement between Atascosa County and Atascosa County Juvenile Board and direct County Judge to sign. Agreement has been reviewed by County Attorney's office.

26. Judge Hurley: Discuss and or take appropriate action concerning adopting the interlocal agreement between Atascosa and Lubbock Counties to participate in the Public Defender Program funded by the Texas Indigent Defense Commission Multi-Year Discretionary Grant Program and direct the County Judge to sign the agreement.

27. Judge Hurley: Discuss and or take appropriate action concerning personnel:
Existing Employee: Trisha Gentry
Position: Coordinator-IHC Office
Pay Rate: \$45,026.63
Salary Budget Area: 050-400-402
Physical/Drug: N/A
Start Date: 12-01-2019

28. Judge Hurley: Discuss, review and take action on line item budget amendments and emergency
Tracy Barrera: budget amendments for County departments.

A) Constable Reserve PCT 4,

This item was approved 11-18-19, need to approve the correction noted below...

Moving funds from:

Reserve #4 Conference, 012-484-414, in the amount of ~~\$1,500.00~~, should be \$1,480.00

Vehicle Maintenance, 012-484-601, in the amount of ~~\$700.00~~, should be \$720.00

Fuel, 012-484-602, in the amount of \$5,200.00

Supplies / Ammunition, 012-484-605, in the amount of \$5,416.00

Telephone, 012-484-637, in the amount of \$600.00

Computer Expense, 012-484-~~681~~ 684, in the amount of \$1,500.00

To:

Salary, Part-Time Reserve#4, 012-484-403, in the amount of \$10,334.00

Retirement, 012-484-491, in the amount of \$791.00

Insurance-Hospital, 012-484-492, in the amount of \$3,000.00

Social Security, 012-484-493, in the amount of \$791.00

See attached.

B) Animal Control,

Moving funds from:

Vehicle Maintenance / Fuel, 012-478-601, in the amount of \$7,700.00

To:

Uniform Allowance, 012-478-489, in the amount of \$1,440.00

Data Processing, 012-478-506, in the amount of \$850.00

Training, 012-478-609, in the amount of \$220.68

Building Minor Tools & Equip, 012-478-624, in the amount of \$508.64

Cleaning Supplies, 012-478-625, in the amount of \$2,680.68

Telephone, 012-478-637, in the amount of \$2,000.00

See attached.

C) Court Coordinator,

Moving funds from:

Conference, 043-400-610, in the amount of \$1,000.00

Postage, 043-400-628, in the amount of \$1,000.00

Telephone, 043-400-637, in the amount of \$2,200.00

To:

Machine Maintenance, 043-400-635, in the amount of \$4,200.00

See attached.

29. Judge Hurley: Discuss, review and take action to accept and or approve any invoices and
Tracy Barrera: payroll.

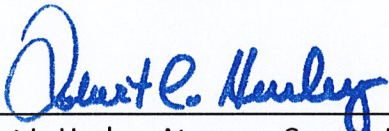
30. Judge Hurley: Discuss, review and take action on reports submitted.
Tracy Barrera:

31. Judge Hurley: Update and/or take appropriate action concerning Judge, Commissioners, and other County Elected Officials' training course certifications, record any hours and Certificates into Commissioners' Court minutes, and other Documents not related to education needing to be filed in the court records.

Stuart Knowlton completed 10 hours of Educational Training during the 97th Annual County Judges and Commissioners Association of Texas Conference Oct 7-10, 2019.

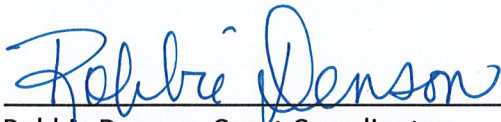
32. **COMMENTS FROM COMMISSIONERS COURT (No Action Can Be Taken).** The next Regular Commissioners Court Meeting is set for December 9. Please note that there is only one regular meeting scheduled for the month of December. There will be a Special Called Commissioners Court meeting held on Tuesday, December 3 at 9 a.m. in the Commissioners Conference room.

33. Judge Hurley: Adjourn.



Robert L. Hurley, Atascosa County Judge

I, the undersigned, do hereby certify that this notice was posted by 8:45 a.m., on November 22, 2019



Robbie Denson, Court Coordinator

This meeting site is accessible to individuals with disabilities and to the general public.