

**ATASCOSA COUNTY  
COMMISSIONERS COURT  
REGULAR MEETING  
SPECIALTY COURTOOM, SUITE 202  
March 23, 2020  
9 a.m.**

If after the commencement of the meeting covered by this Notice, the Commissioners Court should determine that a closed or executive meeting or session of the Court is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Court. Purposes for a closed or executive meeting or session permitted by the Act include the following:

- 551.071 Consultation with Attorney.
- 551.072 Deliberation regarding real property.
- 551.073 Deliberation regarding prospective gifts.
- 551.074 Personnel Matters.
- 551.076 Deliberation regarding security devices or security audits.
- 551.0785 Deliberation involving medical or psychiatric records of individuals.
- 551.084 Investigation; exclusion of witness from hearing.
- 551.087 Deliberation regarding economic development negotiation.
- 551.088 Deliberation regarding test item.

**AGENDA**

1. Judge Hurley: Call to Order.
2. Judge Hurley: Prayer; Pledge of Allegiance.
3. Public Comments:
4. David Prasifka: Discuss and/or take appropriate action concerning an update on current covid-19 situation, needs and response.
5. Judge Hurley: Issue a Declaration of Public Health Emergency for Atascosa County in accordance to Texas Government Code Section 418.108.
6. Judge Hurley: Discuss and/or take appropriate action concerning ratifying Declaration of Local Disaster for Atascosa County issued by Judge Robert L. Hurley March 23, 2020 and extend for 60 days.
7. Tom Ratza: Discuss and or take appropriate action concerning recommendation to select the low bidder for the supply of electricity for the new Justice Centers and Animal Control facility. Bids have been received by Hunt Energy Consulting from several retail electric providers. As of Thursday, March 18 all in bids range from \$0.03834 per kilowatt for a short-term contract to a low of \$0.03571 per kilowatt hour for a long-term contract. Based on a short-term contract the savings per year are approximately \$8,700 to \$11,000 per year for a long term-contract.

8. Daniella Martinez: Discuss and or take appropriate action concerning personnel:

New Employee: Brandon Garza  
Position: Entry Level Juvenile Supervision Officer  
Pay Rate: \$28,000.00 annually  
Salary Budget Area: 039-400-562  
Physical/Drug: Pending  
Start Date: 04-01-2020

New Employee: Leonard Carrizales  
Position: Entry Level Juvenile Supervision Officer  
Pay Rate: \$28,000.00 annually  
Salary Budget Area: 039-400-562  
Physical/Drug: Pending  
Start Date: 04-01-2020

9. Loretta Holley: Discuss and or take appropriate action concerning personnel:

New Employee: Melanie Duke  
Position: Deputy tax assessor-collector  
Pay Rate: \$34,978.00 annually, Tier II  
Salary Budget Area: 012-444-402  
Physical/Drug: Complete  
Start Date: 03-23-2020

10. Janice Ruple: Discuss and or take appropriate action concerning personnel:

Existing Employee: Norma C. Zuniga  
Position: Deputy Voter Registrar  
Pay Rate: \$36,978.00  
Salary Budget Area: 012-435-402  
Physical/Drug: N/A  
Start Date: 04-01-2020

11. Don Penny: Discuss and or take appropriate action concerning personnel:

New Temporary Employee: Ross Phillips  
Position: EMT Basic  
Pay Rate: \$11.70 hr. reg. \$17.55 overtime, plus uniform  
Salary Budget Area: 041-400-430; 041-400-404  
Physical/Drug: Pending  
Start Date: 03-25-2020

Part-time Employee: Lydia Lopez  
Position: EMT paramedic  
Pay Rate: \$10 per hour  
Salary Budget Area: 041-400-518  
Physical/Drug: N/A  
Start Date: 03-23-2020

Part-time Employee: Harim Vazquez  
Position: EMT basic  
Pay Rate: \$10 per hour  
Salary Budget Area: 041-400-518  
Physical/Drug: N/A  
Start Date: 03-23-2020

12. Diane Gonzales: Discuss and or take appropriate action concerning approval of the February 2020 Commissioners Court Minutes.
13. Tracy Barrera: Discuss and/or take appropriate action concerning the payment of \$8,250.00, invoice #10000 to Rakowitz Engineering & Surveying for the services provided for the new Records Storage Building, which was budgeted for and will be charged to Capital Outlay budget line item 012-468-707. See Attached.
14. Trent Rowell: Discuss and/or take appropriate action concerning the naming of private road off of County Road 101, Precinct 4, Joy Lane and allowing the 911 Address clerk to register the road under that name for all purposes. See attached map.
15. Trent Rowell: A) Discuss and/or take action on Approval of Certificate of Amendment for Articles of Incorporation and Bylaws of the Atascosa County Industrial Development Corporation Board of Directors providing for the change of the registered agent for service and changing the number of Board of Directors to five directors.  
  
B) Discuss and/or take action on the appointment of Britni Van Curan, Jessica Tom, Jack Harrison, Dr. Matthew Mann, Camila Mares to the Atascosa County Industrial Development Corporation Board of Directors.
16. Com. Gillespie: Discuss and/or take appropriate action concerning issuing a temporary waterline permit for a permanent waterline located at Old Pleasanton Road and Camelot Lane, Precinct 1, Atascosa County.
17. Com. Gillespie: Discuss and/or take appropriate action concerning approval of an interlocal agreement between the Leming Volunteer Fire Department and Atascosa County, Precinct 1 and direct County Judge to sign.
18. Com. Gillespie: Discuss and/or take appropriate action concerning placing an ad in the local newspaper for two weeks to accept bids for the Atascosa County Clerk's record building. Ads to be run in the March 25 and April 1 editions, deadline for bids will be April 8.
19. Com. Gillespie: Discuss and/or take appropriate action concerning approving the City of Pleasanton's plans to build a large structure to host a donated windmill exhibit on the museum property located at 1959 TX. Hwy 97, Pleasanton, Precinct 1. See attached contract between City of Pleasanton and Atascosa County dated July 23, 1980.

20. Com. Knowlton: Discuss and or take appropriate action concerning personnel:  
Existing Employee-Lateral Transfer: Rolando Gomez  
Position: Precinct 4 worker to Precinct 2 worker  
Pay Rate: \$39,638.46  
Salary Budget Area: 022-400-510  
Physical/Drug: N/A  
Start Date: 03-17-2020
21. Com. Perez: Discuss and or take appropriate action concerning the purchase of a Bomag BW 211 D-50 (steel wheel roller), year model 2016, serial number 1015854021308, price \$65,000 (buy board price) out of fund 020-400-875. See attached.
22. Com. Riley: Discuss and/or take appropriate action concerning issuing a temporary right of way permit to Fluid Delivery Solutions for a single 4" poly waterline within the right of way of CR 401 in Precinct 4. The line enters the row of CR 401 on the east side .2 miles north of the intersection of 99 and 401. It then travels .8 miles north then exits the row to the east. Permit fee has been paid to the Atascosa County Treasurer.
23. Judge Hurley: Discuss and/or take appropriate action concerning appointing Britni Van Curan to serve on the Alamo Area Housing Finance Corporation.
24. Judge Hurley: Discuss and/or take appropriate action concerning providing 14 day paid leave for county employees quarantined due to the covid-19 virus pandemic.

#### **25. EXECUTIVE SESSION**

**The Regular Session of Atascosa County Commissioners Court will now recess in order to convene in Executive Session to consult with attorney according to Texas Government Code Section 551.001 et seq., to consider employee performance review per the following (does not apply if the officer or employee who is the subject of the deliberation or hearing requests a public hearing):**

#### **551.074 Personnel matters**

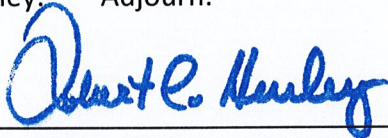
#### **26. OPEN SESSION**

27. Judge Hurley: Discuss and or take appropriate action concerning personnel as considered in executive session.
28. Judge Hurley:  
Tracy Barrera: Discuss and/or take action concerning budget line item adjustments and / or budget amendments for the following:
- 2020 Budget:**  
Road and Bridge – PCT 1, 2, 3, 4 –To move funds from Special Projects line item to Salary Labor, Retirement and Social Security. This adjustment is due to the item approved on 03-09-2020. See attached.

29. Judge Hurley: Discuss, review and take action to accept and or approve any invoices and  
Tracy Barrera: payroll.
30. Judge Hurley: Discuss, review and take action on reports submitted.  
Tracy Barrera:
31. Judge Hurley: Update and/or take appropriate action concerning Judge, Commissioners, and other  
County Elected Officials' training course certifications, record any hours and  
Certificates into Commissioners Court minutes, and other Documents not related to  
education needing to be filed in the court records.

Constable Bill Meadows has successfully completed TAC Cyber Security Awareness  
Training (Certified State-Mandated Course) provided by the Texas Association of  
Counties. Deputy Constable Hector Trevino completed the same course.

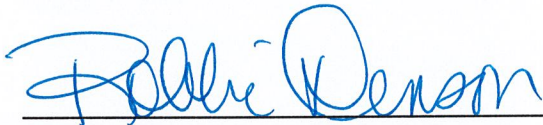
32. **COMMENTS FROM COMMISSIONERS COURT (No Action Can Be Taken).** The next  
Regular Commissioners Court Meeting is set for April 13.
33. Judge Hurley: Adjourn.



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Robert L. Hurley, Atascosa County Judge

I, the undersigned, do hereby certify that this notice was posted by 8:45 a.m., on Friday, March 20,  
2020.



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Robbie Denson, Court Coordinator

This meeting site is accessible to individuals with disabilities and to the general public.