

**ATASCOSA COUNTY  
COMMISSIONERS COURT  
REGULAR MEETING  
SPECIALTY COURTROOM, SUITE 202  
November 13, 2023  
9 a.m.**

If after the commencement of the meeting covered by this Notice, the Commissioners Court should determine that a closed or executive meeting or session of the Court is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Court. Purposes for a closed or executive meeting or session permitted by the Act include the following:

- 551.071 Consultation with Attorney.
- 551.072 Deliberation regarding real property.
- 551.073 Deliberation regarding prospective gifts.
- 551.074 Personnel Matters.
- 551.076 Deliberation regarding security devices or security audits.
- 551.0785 Deliberation involving medical or psychiatric records of individuals.
- 551.084 Investigation; exclusion of witness from hearing.
- 551.087 Deliberation regarding economic development negotiation.
- 551.088 Deliberation regarding test item.

**AGENDA**

1. Judge Cude: Call to order.
2. Judge Cude: Prayer; Pledge of Allegiance.
3. Public Comments:
4. Audrey Louis: Discuss and/or take appropriate action to accept the Grant Award to the 81<sup>st</sup> Judicial District Attorney's Office for the 81<sup>st</sup>/218<sup>th</sup> District Medical Examiner's Office and discuss and approve the Amended Interlocal Agreement.
5. Judge Vaughn:
  - A. Discuss and/or take appropriate action concerning moving \$1,000.00 from Computer Software Expense, budget line item 012-428-684 to Postage Expense, budget line item 012-428-628.
  - B. Moving \$700.00 from Computer Software Expense budget line item 012-428-684 to Office Supplies Expense budget line item 012-428-501

6. Becky James: Discuss and/or take appropriate action concerning personnel  
Existing Employee: Staci Krause  
Position: Attorney – Assistant Public Defender  
Pay Rate: \$84,500.00 per year  
Salary Budget Area: 012-488-403  
Physical/Drug: n/a  
Start Date: 11/13/2023
- Existing Employee: Zayne Saadi  
Position: Attorney - Assistant Public Defender(felony)  
Pay Rate: \$84,500.00 per year  
Salary Budget Area: 012-488-403  
Physical/Drug: n/a  
Start Date: 11/13/2023
- Existing Employee: Gregory Wilson  
Position: Attorney - Assistant Public Defender  
Pay Rate: \$87,000.00 per year  
Salary Budget Area: 012-488-403  
Physical/Drug: n/a  
Start Date: 12/12/2023
7. Devin Wilborn: Discuss and/or take appropriate action concerning approving the FY 2023-2024 Fire Service Contract between the City of Pleasanton, City of Pleasanton Fire Department and the County of Atascosa and direct County Judge to sign.
8. Devin Wilborn: Discuss and/or take appropriate action concerning recognizing Atascosa County Office of Emergency Management in applying through the National Weather Service to be part of a “Weather-Ready Nation “. The application was approved, and Atascosa County is now recognized as a Storm Ready Community for the next four years.
9. Sheriff Soward: Discuss and/or take appropriate action concerning personnel  
New Employee: Noel Collazo  
Position: Corrections Officer  
Pay Rate: Tier 2; \$46,217.00 annual; 171 fluctuating; \$120.00 month uniform; \$150.00 month Holiday ; 90-day County prob.; 1 year agency prob.  
Salary Budget Area: 012-442-562  
Physical/Drug: pending  
Start Date: 11/13/2023 at 9:00am

Existing Employee: Felix Rosado  
Position: Corporal Corrections Officer  
Pay Rate: Tier 1; \$49,327.65 annual; 171 fluctuating ; \$120.00 month uniform; \$150.00 month Holiday.  
Salary Budget Area: 012-442-562  
Physical/Drug: n/a  
Start Date: 11/15/2023

Existing Employee: Rosalio Rodriguez  
Position: Sergeant Corrections Officer  
Pay Rate: Tier 1; \$54,732.80 annual; 171 fluctuating ; \$120.00 month uniform; \$150.00 month Holiday.  
Salary Budget Area: 012-442-562  
Physical/Drug: n/a  
Start Date: 11/15/2023

10. Tim Gutierrez: Discuss and/or take appropriate action concerning personnel

New Employee: Colby Edward Riley  
Position: Juvenile Supervision Officer (Tier 3)  
Pay Rate: \$43,250.00 annually/ \$3,604.16 monthly  
Salary Budget Area: 139-400-403  
Physical/Drug: pending  
Start Date: 12/01/2023

New Employee: Edward Herbert Hewitt  
Position: Juvenile Supervision Officer (Tier 3)  
Pay Rate: \$43,250.00 annually/ \$3,604.16 monthly  
Salary Budget Area: 039-400-562  
Physical/Drug: pending  
Start Date: 12/01/2023

New Employee: Savannah Demi Lopez  
Position: Juvenile Supervision Officer (Tier 3)  
Pay Rate: \$43,250.00 annually/ \$3,604.16 monthly  
Salary Budget Area: 039-400-562  
Physical/Drug: pending  
Start Date: 12/01/2023

New Employee: Ruthie Anna Valadez  
Position: Part-time Control Tech.  
Pay Rate: \$12.00 hourly  
Salary Budget Area: 039-400-562  
Physical/Drug: pending  
Start Date: 12/01/2023

11. Britni Van Curan: Discuss and/or take appropriate action concerning
  - A. Conduct a public hearing concerning the Replat of County Trails Subdivision Unit 8, Lot 3 on east State Highway 97 in PCT. 1.
    - i. Open public hearing
    - ii. Close public hearing
  - B. Discuss and/or take appropriate action concerning the approval of the Replat of County Trails Subdivision Unit 8, Lot 3 on East State Highway 97 in PCT. 1.
12. Britni Van Curan: Discuss and/or take appropriate action concerning the approval of the Dairy Acres Subdivision, Unit 1 on Dairy Road in PCT. 1.
13. Britni Van Curan: Discuss and/or take appropriate action concerning the approval of the Estates at Waycross Subdivision at the end of Waycross Road in PCT. 1.
14. Britni Van Curan: Discuss and/or take appropriate action concerning the approval of the Utility Right-of-Way permits for Rise Broadband on Deer Run, Los Robles Dr, Simon Rd, Pearl Rd, Mitch Thomas Rd and Travis Rd. A check for \$3,500.00 has been turned into the County Treasurers Office.  
Comm. Riley
15. Laura Pawelek: Discuss and/or take appropriate action concerning the approval of the 2024 pay schedules.
16. Laura Pawelek: Discuss and/or take appropriate action concerning approving publication of the October 2023 Treasurer's Report in the Pleasanton Express Newspaper and County website.
17. Theresa Carrasco: Discuss and/or take appropriate action concerning approval of the Commissioners' Court Minutes for August 2023.
18. Comm. Bowen: Discuss and/or take appropriate action concerning personnel  
Existing Employee: Marcos Paredes  
Position: Foreman PCT. 2.  
Pay Rate: \$54,416.00 annually  
Salary Budget Area: 022-400-402  
Physical/Drug: n/a  
Start Date: 11/13/2023

Existing Employee: Joe Alcorta  
Position: Road and Bridge PCT. 2. Worker  
Pay Rate: \$47,031.99 annually  
Salary Budget Area: 022-400-402  
Physical/Drug: n/a  
Start Date: 11/13/2023

19. Comm. Riley: Discuss and/or take appropriate action concerning approving a road bore permit on CR 447 and CR 401 for 4,735 feet in total length. The (1) 12" lay flat line will request to enter at the Karnes County/ Atascosa County line. At (28.813874/-98.125188) on CR 447, for 2,030 feet on the East side of CR 447, traveling south. The line will require turning onto CR 401, remaining on the East side and main traveling South for 2,705 feet. The line will exit CR 401 at (28.804277/-98.124323) for a total of 4,735 feet.
20. Comm. Riley: Discuss and/or take appropriate action concerning McCoy Water Supply's request for a rode bore permit at 5460 Blackhill Road Floresville, Tx for Kevin De La Luna.
21. Comm. Riley: Discuss and/or take appropriate action concerning a road bore permit for EOG Resources, INC. on Thompson Rd. A check in the amount of \$500.00 was turned into the Treasurer's Office.
22. Comm. Riley: Discuss and/or take appropriate action concerning personnel  
New Employee: Gerald Andrew Garcia  
Position: County Worker  
Pay Rate: Tier 2 \$45,205.31 annually  
Salary Budget Area: 024-400-402  
Physical/Drug: completed  
Start Date: 11/13/2023  
  
Existing Employee: William Cavender  
Position: County Worker/ Transfer from PCT. 3 to PCT. 4  
Pay Rate: \$47,205.31 annually  
Salary Budget Area: 024-400-402  
Physical/Drug: n/a  
Start Date: 11/13/2023
23. Tracy Barrera: Discuss and/or take appropriate action concerning the following **2023** budget line-item adjustments and / or budget amendments for the following: See attached.

**DEPT: County Judge**

**Moving funds from:** 012-424-492, Hospital Insurance, \$1,500.00

**To:** 012-424-610, Conference, \$1,500.00

**DEPT: Justice of the Peace – PCT2**

**Moving funds from:**

012-428-684, Computer Software Expense, \$1,700.00

**To:**

012-428-501, Office Supplies, \$700.00

012-428-628, Postage, \$1,000.00

**DEPT: Justice of the Peace – PCT3**

**Moving funds from:** 012-430-405, Salary, Part-Time Clerk, \$504.25

**To:**

012-430-501, Office Supplies, \$500.00

012-430-610, Conference, \$4.25

**DEPT: Pauper Expense**

**Moving funds from:** 012-468-636, Contingency fund, \$4,000.00

**To:** 012-464-633, Pauper Assistance, \$4,000.00

**DEPT: Court Expense**

**Moving funds from:**

012-468-485, Bank ADM. Fee, \$1,000.00

012-468-623, Bond Premiums, \$2,000.00

012-468-636, Contingency Fund, \$40,000.00

012-468-680, Lawsuits, \$2,000.00

012-468-694, Copier Expense, \$7,500.00

012-468-704, County Appraisal Board, \$7,500.00

012-468-719, CASA, \$5,000.00

**To:**

012-468-625, Miscellaneous, \$60,000.00

012-468-647, Legal Notices, \$3,000.00

012-468-690, Auditing, \$2,000.00

**DEPT: District Clerk**

**Moving funds from:** 012-456-635, Machine Maintenance, \$3,374.00

**To:**

012-456-610, Conference, \$374.00

012-456-628, Postage, \$3,000.00

**DEPT: AARPDO**

**Moving funds from:**

012-488-637, Telephone/Data Usage, \$15,000.00

012-488-638, Travel, \$3,000.00

To:

012-488-541, Rent, \$15,000.00

012-488-620, Dues/Membership, \$3,000.00

**DEPT: Alternative Education Program \*\*\*POST TO AUGUST\*\*\***

**Moving funds from:** 057-400-401, Salaries, \$4,000.00

**To:** 057-400-605, Contract Work, \$4,000.00

**DEPT: Juvenile Salaries & Services \*\*\*POST TO AUGUST\*\*\***

**Moving funds from:** 067-400-645, Residential Services, \$645.26

**To:**

067-400-510, ELM, \$200.00

067-400-627, Medical, \$445.26

24. Tracy Barrera: Discuss and/or take appropriate action concerning the bid process for fuel, road material and hauling along with what type of fuel and type of material to bid.
25. Tracy Barrera: Discuss and/or take appropriate action concerning the type of bulk trash pick-up at each road and bridge yard location and the schedule for each yard.
26. Judge Cude: Discuss and/or take appropriate action concerning approving the 2024 Atascosa County Holiday Schedule.
27. Judge Cude: Discuss and/or take appropriate action concerning approving the 2024 Commissioners Court Meeting Calendar.
28. Judge Cude: Discuss and/or take appropriate action concerning approving the interlocal agreement between Regional Public Defender Office Local Government Corporation Atascosa County for the Regional Public Defender program and direct County Judge to sign.
29. Judge Cude: Discuss and/or take appropriate action concerning the appointment of Bradley Boyd to the Atascosa Central Appraisal District Board of Directors for a term of 2 years.
30. Judge Cude:  
Justin Vasquez
- A. To review and approve the Acceptable Use Policy for inclusion in the Atascosa County Personnel Manual.

B. To review and approve the update to the Email, Internet and Voice-mail Employee Acknowledgement Form in the Atascosa County Personnel Manual.

31. Judge Cude:  
Britni Van Curan  
Devin Wilborn

Discuss and/or take appropriate action concerning the approval of the Deputy Fire Marshal- Environmental Crime job description and authorizing the County Auditor to post the position in the Pleasanton Express an on the County Facebook page.

32. **EXECUTIVE SESSION**

**The Regular Session of Atascosa County Commissioners Court will now recess in order to convene in Executive Session according to Texas Government Code 551.071 and 551.074 and 551.0785 to discuss personnel and other matters with the County Attorney's office.**

33. **OPEN SESSION**

34. Judge Cude: Discuss and/or take appropriate action concerning item(s) discussed in executive session.

35. Judge Cude:  
Tracy Barrera

Discuss, review and take action to accept and/or approve any invoices And pay roll.

36. Judge Cude:  
Tracy Barrera:

Discuss, review and take action on reports submitted.

37. **COMMENTS FROM COMMISSIONERS COURT (No Action Can Be Taken).**  
The next Regular Commissioners Court Meeting is set for Monday, November 27, 2023.

38. Judge Cude: Adjourn.

  
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Weldon P. Cude, Atascosa County Judge

I, the undersigned, do hereby certify that this notice was posted by 8:45 a.m., on Thursday, November 9, 2023.

  
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Jessica Kidd, Court Coordinator



This meeting site is accessible to individuals with disabilities and to the general public.